



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**PRAVARA RURAL EDUCATION SOCIETY'S ARTS,
COMMERCE, SCIENCE AND COMPUTER SCIENCE
COLLEGE, ASHWI KD.**

PRAVARA RURAL EDUCATION SOCIETY'S, ARTS, COMMERCE, SCIENCE
AND COMPUTER SCIENCE COLLEGE, ASHWI KD, TALUKA - SANGAMNER,
DISTRICT - AHMEDNAGAR

413738

www.ashvicollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The **Pravara Rural Education Society's Arts, Commerce, Science and Computer Science College, Ashwi**, was established in **14th July 2001** by the great vision of **Late Dr. Balasaheb Vitthalrao Vikhe Patil**. The college is situated at Ashwi village, the heart of 22 villages generally known as **Pravara region**. The college has 2.5 acres campus with lush green trees and pollution free atmosphere. The college is permanently non grant, affiliated to the **Savitribai Phule Pune University, Pune** and is approved under section **2(f) of the U.G.C. act**. The institution offers 3 years undergraduate degree programs viz., **B. A. in Marathi, Hindi, English, Economics and Geography, B. Com and B.Sc. in Chemistry**.

Curriculum offered by the institution is highly relevant to the present needs of the society and aimed at overall personality and career development of students. The institution is committed to impart quality and value based education to the students, which help them in gaining knowledge and employment. The institution has highly qualified and experience teachers, **well equipped laboratories, library, gymnasium and spacious playground**. The institution has **NSS unit** conducts various extension activities. The Soft Skill Development program is conducted for overall development of the students. The institution has **Earn and Learn Scheme, Book Bank Scheme** for economically and socially backward students. For counseling and recognizing the needs of students the institution has **Student-Teacher Guardian Scheme**.

Faculties are actively engaged in **research activity**. The number of research papers published in **national and international** journals has been increasing. Institution has **G+3 administrative and academic building, canteen, multipurpose hall, cycle stand**.

With an objective of equipping students and teachers to compete in global knowledge based society, the institution has started restructuring every component of education i.e. learning, teaching, research and extension to make it more relevant and useful to the society. Students and staff are provided with **Lease line internet facility**.

The management and staff take efforts for quality enhancement and to achieve academic excellence to keep pace with future plans and execute its mission and goals successfully. It helps the students for their vertical academic growth and gaining knowledge.

Vision

Ashvi and the adjoining 22 villages known as PRAVARA region were remote, hilly, drought-prone and undeveloped areas inhabited by poor villagers reeling under economic misery having practically no access to higher education. This situation pained and left a deep impact on Late Padmashri Vikhe Patil who realized that the rural masses could be uplifted only through the highly potent medium of education. As a first step to achieve this goal, Pravara Rural Education Society was established in 1964. Under the umbrella of Pravara Rural Education Society establishing a center for higher education and that is the genesis of Arts, Commerce and Science College, Ashvi (Kd).

Refer the Link for Emblem : <https://ashvicollege.in/vision-mission>

The precise and artistic **emblem** of the college symbolizes the philosophy and objectives of our college. The book in logo symbolizes the support of knowledge represents **Arts faculty**. The hands with pen symbolize the **Commerce faculty and Co-operation**. The green leaves and wheat stand for the **Science faculty**. Blue color symbolizes serenity, stability, inspiration, wisdom or health. It can be a calming **color**, and symbolize reliability.

Vision:

Providing quality education in emerging fields to produce knowledgeable and cultured human resource, contributing to the process of national development

Mission

Mission:

- Upliftment of rural masses through appropriate education
- To empower the socially, economically and educationally marginalized sections of the rural society of the region.
- To augment a new generation of students for contributing to the future knowledge economy.

CORE VALUES:

- CONTRIBUTING TO NATIONAL DEVELOPMENT
- FOSTERING GLOBAL COMPETENCIES AMONG STUDENTS
- INCULCATING A VALUE SYSTEM AMONG STUDENTS
- PROMOTING THE USE OF TECHNOLOGY
- QUEST FOR EXCELLENCE
- UPLIFTMENT OF HILLY AREA STUDENTS
- SOCIAL ATTACHMENT
- INNOVATION GENDER EQUITY

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college is located in 2.5 acres of lush green campus present a magnificent picture in this rural scenario.
- Massive academic, library, gymnasium and Seminar Hall is constructed as per the Master Plan considering futuristic expansion and needs is available.
- About 600 trees and other horticulture plants, planted, nursed by the students and staff makes the campus green attractive and congenial for academic ambience.
- Main building with administrative office and adequate number of classrooms and Science laboratory for academic activities is an asset of our infrastructure.
- For Department of English with well-furnished Language Laboratory caters to the linguistic needs and

communication skills of the students.

- A huge full-fledged Gymnasium Hall with all modern physical fitness equipment, keeps our students physically and mentally fit.
- A Multipurpose Hall is utilized for various academic as well as cultural activities.
- A big playground equipped with 200 meters Athletic track, courts and pitches are used for all types of indoor/ outdoor, Indian and Foreign games.
- Well-equipped and full-fledged library with reading hall.
- Self-Financing Certificate Courses and Skill Oriented Certificate Courses are conducted in the college.
- Free entry level course offered in computer literacy.
- The college runs Earn and Learn Scheme for the poor and needy boy and girl students.
- Book Bank Facility for the students.
- Placement and Career Guidance Centre is playing a big role in post degree phase of students.
- Interactive programmes like Student-Teacher Guardian Scheme, special coaching, personal attention for students
- Various activities and programmes organized by the college for educational and academic excellence for students.
- College offers remedial and bridge courses.
- Project based learning to commerce and some vocational courses.
- Rain Water Harvesting
- Green Audit and Energy Audit
- Clean drinking water facility by RO water plant.
- Research activities (AVISHKAR) for students to inculcate research culture
- Publication of research papers in UGC approved and peer reviewed research journals having good impact factor.
- International / National / University level awards and research awards to faculty and students.
- Organization of National, State level seminars and conferences
- Participation of faculty in national and international seminars, conferences, workshops and symposiums.
- Wi-Fi campus with Lease line internet facility.

Institutional Weakness

- Institution is Permanent non grant basis so insufficient funds from the State Govt. and University.
- The funds generated through fees are insufficient to meet the expenses.
- Insufficient Funds for research purposes.
- Research projects funded by NGO's.
- Student – teacher ratio is very high particularly in the faculty of Arts and Commerce thereby affecting the teaching, learning and evaluation process to certain extent.
- Unemployment problem is seen greatly frustrating the students. This is affecting the punctuality, sincerity and attendance in the students.

Institutional Opportunity

- New value-added courses
- NGO sponsored research projects
- Collaborative research activities
- Output of competitive examination training center

- Student participation in sports at national and international levels
- Exchange programme

Institutional Challenge

- Dependence on other resources for college activities and development
- Excess use of social media by the students
- Increasing number of admissions to open universities / External mode of education through different courses
- Lack of employment avenues is frustrating student as well as parent community.
- Social taboos to female students

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Arts, Commerce, Science and Computer Science College, Ashvi (Kd) established in 14th July 2001. The college is affiliated to Savitribai Phule Pune University, Pune and is approved u/s 2(f) of the UGC act 1956. It follows the curricula prescribed by the University.

The college offers co-education in the faculties of Humanities, Science and Commerce at graduate level. The college is offering 08 academic programmes and all follow CBCS/elective curriculum. Introduction of 12 Short Term / Value added / Skill Based Courses like Certificate course in Sericulture, Certificate course in e-Banking, Personality Development, Certificate course in Soil and Water Analysis, Certificate course in Yoga, Improving competence in conversational English, Certificate Course in Rain Water Harvesting, Certificate course in GPS, Skill Development Spoken English and Communication skill, Skill Development - Soft skill for front line Assessment, Certificate course in Computer Literacy, Certificate course in Human Values and Ethics to meet graduate attributes and learning outcomes.

Faculty participated in curriculum development committees and other committees of the University and in various autonomous and other colleges. Preparation of academic calendar, departmental meetings, allotment of workload, preparation of time table, teachers diary, daily lesson notes, use of ICT tools, field projects, on-the-job training, use of various academic software, feedback mechanism are some of the tools implemented by the college for effective curriculum delivery. Around 89% Students have undertaken Study tours / field Visits / Project works in the current academic year.

College conducts seminars/workshops/symposium, guest lectures, faculty orientation programs etc. for curriculum enrichment and enhancement.

Effective integration of cross-cutting issues relevant to Gender, Environment, Human Values, and Professional Ethics into the curriculum. Apart from University curriculum, college organizes various activities/programs such as plastic-free campus, gender sensitivity programs, blood donation camp, pre-marriage counseling etc. through NSS units.

The college has mechanism for collection and analysis of feedback from the stakeholders. The structural feedback is collected from all the stakeholders on the curriculum. It is analyzed and discussed in the departmental and IQAC meetings. Then it is communicated to BOS of the University for the Improvement and further necessary action.

Teaching-learning and Evaluation

The College is situated in rural background. Majority of the students are seeking admissions are from educationally, economically and socially backward families. There is a lot of diversity in the classroom and in their learning skills too. Taking into account this fact, institute has a special mechanism to assess the learning level of the students on the basis of these we try to bridge the gaps inside the classroom.

The institution consistently takes efforts to impart and sustain quality education to achieve academic excellence. Information about admission process and courses offered is communicated to the students on the college website and notice board. The admission process is transparent.

Institute has Bridge, Remedial (English, Commerce, Physics, Chemistry and Economics) and Certificate courses for slow and advanced learners. The average student teacher ratio is 26 : 1 which facilitates the student centric teaching-learning process. The differently-abled students are given priority in admission and all the required facilities along with institutional level scholarships are made available for them.

The educational tours, field and industrial visits along with project and practical based programmes are regularly practiced. Apart from regular classroom learning, students are encouraged to learn independently in computer literacy laboratory, language laboratory, soft skill development center. ICT enabled classrooms, well-equipped laboratories; automated central library and various skills oriented training programmes help to carry out the teaching and learning process effectively. The practice of mentoring the students has strengthened the student teacher-relationship.

The institute has 27 faculty members of which 08 Ph. D. and 08 M. Phil. degree holders as their higher qualification and having around nine years average teaching experience. The excellence of faculty reflects through their various awards and recognitions. To enrich subject knowledge, teachers are motivated to participate in various academic programmes and research activities. The continuous assessment of the learning capabilities is carried through tests, tutorials, seminars, group discussions, practical, project work etc. The holistic development of students reflects in the results and placements.

Research, Innovations and Extension

The institute has promoting research culture among the faculty. Research projects with the grants of Rs. 80,000 are received. The collage has organized 10 seminars/Conferences during last five years. Total of 42 Research papers published in the journals notified on UGC website and 87 Research papers are published in National/International /Conference proceedings during last five years.

To inculcate the social values and aware social issues, institute organizes a number of extension activities which contributes to the nearby community. These extension activities are carried through National Service scheme, Women Empowerment Cell and academic departments The Earn and Learn scheme develops the values like dignity of labor, honesty and also sensitizes students to social responsibilities.

To inculcate values of work culture, social responsibility, cleanliness, and dignity of labor among student, 'Shramdaan' activity is carried out by the NSS volunteers For abatement of deforestation and pollution, NSS

focus on tree plantation programmes in denuded places. Around 500 saplings, including medicinal plants have been planted.

Women empowerment cell organizes awareness programmes on gender equality, education for girls, female foeticide issues, and girl-safety which develop the confidence and personality of a girl student who comes from the rural areas and deprived sections of the society. Nirbhay Kanya Abhiyan' builds self-confidence and inculcates the importance of self-defense to make female students courageous to face any undesirable situation. Film Club of College arranges various awareness and motivational movies for students. Health Club sensitizes students regarding AIDS and health issues by organizing rallies and street plays. Blood donation camp is organized every year as a part of commitment to the society.

Institution organizes activities like celebration of national days, voters awareness rally and oath, road safety awareness campaign, Swachh Bharat Abhiyan, watershed projects, orientation of people on subjects like farmers' suicide, dowry, domestic violence, corruption, awareness about drug addiction, gender equity. **Science on wheels** activity is carried in neighborhood schools to develop a scientific approach among students. The institute runs certificate courses like, Soil Water Analysis, Rain water harvesting to create environmental awareness among the students. Functional 9 MOU's and 8 linkages for field trips, research exchanges etc.

Infrastructure and Learning Resources

Spacious and adequate infrastructure facilities are available in 2.5 acres green and serene campus. The college has excellent infrastructure and learning resources including ICT enabled classrooms, seminar halls, fully equipped laboratories, computer laboratories, language lab and other support facilities. It also has the substantial infrastructure required for Indoor and outdoor sports activities like athletics, volleyball, Cricket, yoga, table tennis, Kabbadi, Chess, kho-kho etc.

The Library is partially automated with Integrated Library Management System (Koha Software), which houses a sufficient number of books, journals, magazine, newspaper for all disciplines, The learning resources like Language laboratory, INFLIBNET, e-journals, e-books, Shodhganga, Database, etc. are available in the library.

The Budget for infrastructure, library and other learning resources is earmarked annually based on the recommendations of respective committees constituted for upgrading, maintaining and utilizing physical, academic and support facilities.

The PRES IT Department monitors the overall functioning of ICT resources. There are a sufficient number of UPS's for ensuring power backup. The college maintains an adequate student computer ratio (13:1) with 50 Mbps bandwidth internet connection and campus Wi-Fi facility.

The college has established Annual Maintenance Contracts (AMC) with different vendors/ firms for maintaining physical, academic and support facilities. The 06 security persons with one lady guard supervised by security head monitor the security. The sanitization and cleanliness is carried out by sanitary person. Modern electronic gadgets like **CCTV cameras** are installed in the college premises in order to provide 24x7 surveillance to prevent any inappropriate incident.

Student Support and Progression

Majority of the students admitted in the college are from backward classes. Institute takes initiatives for holistic development of the students. Government and University scholarships are made available. During last five years around 72 % students are benefited by government and 17 % by non-government schemes respectively.

The institute has the “Earn and Learn Scheme” for economically poor and needy students. Guidance for competitive examination, career counseling, soft skill development, remedial coaching, language lab, bridge coaching, personal counseling and training have benefited students for educational progression.

Grievance Redressal Cell, prevention of sexual harassment cell and anti-raging committee look in the complements and the committee promptly handles the same.

The students are benefited by the campus drives arranged by placement cell at central level by Pravara Rural Education Society. Companies from various fields like chemical, pharmaceutical, banks etc. regularly arrange the campus drives. The institute has provided the education up to under graduate level only. Though the placement rate is low but the student progression to higher education is increasing from last five years.

There is a strong student representation in various decision making committees of the institute. Students have represented the institute at state, district level and achieved awards. Decentralization has been carried out by the institute through the active participation of the stakeholders.

There is a registered alumni association. Alumni meets have been organized every year during the last five years, the outcomes through feedback, suggestions and donations have made noteworthy contributions. The institution encourages participative management of the students to be receptive to suggestions and advice from different stakeholders to ensure wide ranging inputs to the decision making process and its subsequent implementation. Student council is a platform made available for solving issues related to academics, administration and facilities provided by the institution. The co-curricular and extra-curricular activities like girls personality development program, seminars, conferences, workshops, sport events, extra mural activities, annual social gathering, awareness rallies curricular activities like organization of educational tours, field visits, village surveys, project work and exhibitions etc. are possible only through the involvement of students.

Governance, Leadership and Management

The governance of the institute works on the philosophy of Padmashri Dr. Vitthlrao Vikhe Patil, founder of Pravara Rural Education Society and Late Padmabhushan Dr. Balasaheb Vikhe Patil. Institute follows the rules and regulations of the UGC, State Government and affiliating university.

The vision and mission of the institute is upliftment of rural masses through appropriate education, empower the socially, economically and educationally marginalized sections of the rural society of the region. Institute implements its vision and mission policies through various programs and co-curricular activities like NSS, placement, Skill Development Program, sport etc. The fulfillment of vision of the institution is reflected in the various achievements and awards received by the institution.

Institute follows the culture of decentralization of authority and participative management in its day-to-day operations. There are more than 30 committees in the college to look after various curricular and co-curricular, extracurricular activities. There is a regular interaction between management, principal and staff for maintaining the overall ambience of the institution. Institute has well defined organizational structure for systematic working.

Institute always support the faculty members to participate in orientation and refresher, faculty development programs and encourages the staff to acquire higher academic qualification.

Institute provides the financial support and grants the study leave to faculty members for attending the seminars, conferences and workshops. Institute implements the e- governance in administration, student admissions and support and accounts

The college has effective welfare measures for teaching and non-teaching staff such as Provident fund, group insurance policy, motivational lectures, Loan facilities through Pravara Rural Education Society's Technical and non-technical Employees Cooperative Credit Society and Pravara Cooperative Bank.

Institute monitors the performance of teaching and non-teaching staff through annual Performance Appraisal System. The college conducts internal audit regularly. Since the college is going for first cycle of accreditation it has set up a college level Internal Quality Assurance Cell. Through its initiatives institute has undertaken various activities during the last 5 years for enhancing and sustaining quality of education. The academic, administrative and supportive bodies constituted in the college also contribute in achieving the academic and administrative targets.

Institutional Values and Best Practices

Our Institute is keen to uphold its Institutional Values and Social Responsibilities. The Institution imparts gender equity and sensitivity among the students and teaching as well as non-teaching staff through gender equality promotion programs. Institution has separate girls common room as well as ladies staff room. In order to ensure the safety of girl students as well as ladies staff members, institution has CCTV cameras installed at appropriate places. Institution has effective Grievance Redressal Cell, a Prevention of Sexual Harassment committee. Furthermore, various programs are organized in institution for the perfect counseling purpose.

Use of LED bulbs is fitted at the needy places all over the institution. The institution always maintains the clean campus by utilizing the waste management systems. Institute has various systems for solid, liquid, e-waste, hazardous chemicals waste management and recycling. The institution has Vermicomposting unit which composts the degradable waste. The institution has effective water management system. Open well recharge facility is available in the campus. The institution comprises Rain water harvesting unit as a water conservation facility. Institution maintains green campus and arranges various green initiatives which include restricted entry of automobiles, pedestrian friendly pathways, landscaping, ban on use of plastic, use of bicycles etc.

Various environmental promotions related activities beyond the campus are successfully organized. The institution has provided all basic facilities such as common room, restroom, ramps, wheelchair, washrooms, Signage; assistive technology etc. for differently abled students.

The institution conducts Green, energy, environment and energy audit annually. The institution organizes various programs in order to sensitize the students as well as faculty members on the constitutional obligations of citizens.

Institution has a prescribed code of conduct for student as well as staff. The institution includes democratic values of regional, cultural, linguistic and communal harmony. Institution celebrates national as well as international commemorative days, festivals.

Our institutional best practices are

- Creation of atmosphere in the institution where social commitment becomes challenge for students through experiential learning which further helps the rural area peoples
- Personality development of students through Pravara Cultural & Sports Festival.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PRAVARA RURAL EDUCATION SOCIETY'S ARTS, COMMERCE, SCIENCE AND COMPUTER SCIENCE COLLEGE, ASHWI KD.
Address	Pravara Rural Education Society's, Arts, Commerce, Science and Computer Science College, Ashwi Kd, Taluka - Sangamner, District - Ahmednagar
City	Sangamner
State	Maharashtra
Pin	413738
Website	www.ashvicollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Dabhade D D	02425-240051	8390121043	-	ashvicollege@pravara.in
IQAC / CIQA coordinator	Shinde Amit B.	02425-241106	9004422142	-	amit24187@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
Date of establishment of the college		14-07-2001		
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Maharashtra	Savitribai Phule Pune University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	22-03-2019	View Document		
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes autonomydoc_1622087650.pdf
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Pravara Rural Education Society's, Arts, Commerce, Science and Computer Science College, Ashwi Kd, Taluka - Sangamner, District - Ahmednagar	Rural	2.5	3325

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc, Chemistry	36	HSC	English	120	64
UG	BCom, Business Administration	36	HSC	Marathi	60	34
UG	BCom, Banking And Finance	36	HSC	Marathi	60	50
UG	BA, Geography	36	HSC	Marathi	30	14
UG	BA, Economics	36	HSC	Marathi	30	13
UG	BA, English	36	HSC	Marathi	20	6
UG	BA, Hindi	36	HSC	Marathi	20	10
UG	BA, Marathi	36	HSC	Marathi	20	8

Position Details of Faculty & Staff in the College

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Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				22			
Recruited	0	0	0	0	0	0	0	0	10	5	0	15
Yet to Recruit	0				1				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				12			
Recruited	0	0	0	0	0	0	0	0	7	5	0	12
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				17
Recruited	10	3	0	13
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	3	0	7
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	2	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	5	4	0	9

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

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Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	320	0	0	0	320
	Female	281	0	0	0	281
	Others	0	0	0	0	0
Certificate / Awareness	Male	158	0	0	0	158
	Female	164	0	0	0	164
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	45	45	56	48
	Female	34	37	38	36
	Others	0	0	0	0
ST	Male	19	12	22	20
	Female	14	9	12	8
	Others	0	0	0	0
OBC	Male	68	70	87	84
	Female	62	62	58	45
	Others	0	0	0	0
General	Male	77	73	81	103
	Female	59	57	75	66
	Others	0	0	0	0
Others	Male	175	149	179	215
	Female	156	163	184	174
	Others	0	0	0	0
Total		709	677	792	799

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
135	108	108	108	108
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	8	8	8

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
709	677	792	799	787
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
180	180	180	180	180

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
190	188	164	232	148

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
23	23	23	23	23

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
23	23	23	23	23

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 10

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
35.23	29.13	33.86	26.17	20.63

4.3

Number of Computers

Response: 62

4.4

Total number of computers in the campus for academic purpose

Response: 53

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

- The institution being affiliated to Savitribai Phule Pune University, Pune adheres to the curricula prescribed by the University.
- The institution ensures the effective curriculum delivery through a well-planned and documented process. The IQAC of the institution prepares academic calendar before the commencement of academic year. The academic calendar reflects all the events in academic and other activities.
- The staff members are briefed about the academic activities of the college in the meeting of the commencement of academic year. The head of the departments distribute and assign the workload in departmental meeting. The curriculum is disseminated as per classes and papers/courses for teaching.
- Individual Staff members prepare semester wise teaching plan for theory and practical before the commencement of term/semester.
- Each staff member maintains an academic teacher diary containing individual timetable, workload, annual/semester teaching plan, actual teaching units, daily teaching plan, academic and administrative committee responsibilities etc. The academic diary is monitored by the head of the department and the Principal/ Vice Principal of the college.
- The timetable committee prepares a college timetable. Head of department prepare a departmental timetable. Teachers conduct classes and practical as per the timetable. Departmental meetings are held periodically to review the syllabus completed.
- For the effective transmission of curricula, teachers integrate class room teaching with various ICT tools, laboratory practical, assignments, test and tutorial work, open book test, group discussions, student seminars and field/ industrial visit apart from regular lecture sessions.
- College organizes seminars, conferences and workshops which provide a platform to the faculties and students to participate and interact with experts in various fields and enrich the subject knowledge. To keep abreast with the recent trends in their respective subjects, teachers are encouraged to attend refresher, orientation, seminars, workshops, conferences and faculty development programs.
- For the fulfillment of the excess workload, requirements of staff recruitment are given to the administration to avoid the disturbance in teaching schedule.
- For the effective curriculum delivery, faculties /teacher effectively and creatively use PPT, video lectures, model, charts etc.
- College provides special guidance to slow and advanced learner through bridge, remedial/ advanced coaching, add-on, value added courses. Besides this the college has mentoring system for academic related issue.
- A mechanism has been set to record lectures and practicals and a daily report is submitted to the Principal.
- College Library provides INFLIBNET-NLIST, e-journals, Database, Shodganga, Book bank facility etc. Departmental library is maintained by individual department and it is beneficial to the

student.

- IQAC cell monitors academic and administrative audit by the external peers for improvement in the academic and administrative activities.
- Feedback mechanism assists improvisation in curriculum delivery. At the end of academic year, IQAC collects feedback on curricula from stakeholders and analysis report is communicated to the concerned department. The college authority monitors teacher's performance through appraisal and the feedback given by the stakeholders. Corrective measures are adopted for ensuring the translation of the curriculum and improvement in teaching practices.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

- As per the guidelines of Savitribai Phule Pune University, Pune, all the faculties strictly implement continuous internal evaluation at the college level from the beginning to the end of the academic year.
- The mechanism of continuous internal evaluation is introduced to the students at the commencement of the academic year by the concern faculty.
- The above mechanism involves question paper pattern, marks distribution, theory and practical syllabus pattern and various types of evaluation system.
- From the beginning various methods are used by the teachers to evaluate students, viz written test, tutorials, open book test, seminar presentation, oral exam and field projects. This enables the teacher to evaluate student's understanding and overall performance to enhance the teaching-learning process.
- Institute appoint senior faculty as a College Examination Officer (CEO) for the smooth conduction of examination.
- CEO and College examination committee consults with the head of the departments regarding the examination schedule and displays the timetable on the notice board.
- Students fill their online examination forms and submit it in the examination section within stipulated time.
- The continuous Internal Evaluation in Choice Based Credit System (CBCS) for First Year and Second year UG students is operational in the college.
- The continuous Internal Evaluation for 20% marks of the third year Arts and Commerce faculty UG students are conducted by the institution and 80% marks of External examination by the affiliating university. Exams of third year science students are conducted by semester pattern. Internal Evaluation of 20 % marks is done by the institution and External Evaluation of 80% marks by the affiliating university.
- After the internal evaluation, marks obtained by the students are forwarded to the affiliating university by the concern subject teachers.
- First year of all the faculties, the evaluation is conducted at the college level. However the question

papers are provided by the affiliating university.

- Internal and external marks of the elective and practical courses are uploaded online by the examination department.
- The photocopies of answer sheets are provided to the candidates on their demands.
- The revaluation of the answer sheets is carried out by other faculty of respective subject.
- For smooth conduction of the examination, the institute has appointed internal squad committee. It helps to prevent malpractice during examination period.
- After the internal evaluation answer-sheets are shown to the students which provide transparency in the evaluation process and doubts are cleared by concern faculty.
- All electronics devices are strictly prohibited in college premises during examination period.
- The college examination committee effectively deploys and monitors continuous evaluation process throughout the academic year.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 8

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 24

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	5	5	4

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 16.19

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
122	124	120	125	115

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

- Institution provides co-education in which both girls and boys are given equal opportunities to participate in different curricular, co-curricular and extracurricular activities. The number of girls' and boys' student admitted in the college is almost equal.
- The Institution adopts the curriculum designed by the Savitribai Phule Pune University, Pune. The curriculum offered in the college addresses the demands of the society in creating awareness, importance and knowledge among students.
- The Institution conducted various activities on cross cutting issues to supplement the University curriculum. For main streaming cross cutting issues, the core courses have been adopted in such a way that, they have positive effects on gender, environment and sustainability, human values and professional ethics.
- The Institution organizes various gender sensitivity programs like women's health and hygiene, Nirbhaya Kanya Abhiyan, Personality development, self-protection and karate, yoga training.
- Women Empowerment Cell is functioning in the college. It creates awareness among the girl's students to opt for such courses that will develop skills as well as economic independence.
- The eco-friendly activities carried out in the college campus, which is a suitable platform for learning and understanding issues such as rain water harvesting, diverse flora, vermi-compost, cleanliness, tapping solar energy and pollution control.
- Department of Geography and Science Faculty have taken initiatives to organize the National Level Seminar on Natural Resources Management and Sustainable development which have positive effect in cross cutting issues of environment and sustainability.
- Environmental Awareness is a mandatory course for the second year degree students. Its curriculum includes global warming and its consequences, ecological studies and strategies for environmental protection and conservation of biodiversity.
- NSS promote environmental awareness activities through tree plantation, water conservation, village cleanliness, plastic free drives etc. are run by National Service Scheme.
- The college has taken initiatives in e-waste, solid waste, the college use LED bulbs to

Save the energy and avoid the environmental pollution.

- The college periodically conducts the green and energy audit from an external peer.
- To inculcate human ethics among the students, department of English has introduced "Certificate Course in Human Values and Ethics"
- The Institution organizes various co-curricular activities through NSS, Blood donation camp, for the inculcation of the moral issues such as integrity, brotherhood, Peace, Patriotism etc.
- To acquire ethical values with respect to business practices, the Department of Commerce organized the bank visit, Market survey and field visit. It creates awareness among the students about business profession and values, ethics and values, socio ethics factors, gender discrimination. It also emulates professional ethics like corporate governance, corporate social responsibility and corporate citizenship.
- For gaining real life experience to students, Institution always celebrate special days viz International Women's Day, Human Rights Day, World Forest Day, World Water Day, World Environment Day, AIDS Awareness Day, etc. by conducting seminars, debates, poster exhibitions,

rallies, street plays etc. In addition to above activities Institution run certificate courses in Rain Water Harvesting, Certificate course in Soil and Water Analysis, Certificate course in Sericulture. It aware the students about “Save Water, Save Earth”

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 9.33

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	10	10	10	10

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 81.38

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 577	
File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

<p>1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni</p> <p>Response: A. All of the above</p>	
File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

<p>1.4.2 Feedback process of the Institution may be classified as follows: Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Response: C. Feedback collected and analysed</p>	
File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 91.94

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
320	269	390	346	363

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
360	360	390	360	363

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
180	180	180	180	180

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The College is situated in rural background. Majority of students are seeking admissions are from educationally, economically and socially backward families. The students admitted in the college are from diverse backgrounds and their competence-level also varies. There is a lot of diversity in the classroom and in their learning skills too. Language proficiency, competence, familiarity with techniques and technology, subject knowledge and the extent of motivation are a few mechanisms to assess the advanced and slow learners and try to bridge the gaps inside the classroom.

Slow learners are identified on the basis of their performance in previous examination and initial lectures conducted by the concern teachers. Once the slow learners are identified institute arranges tutorial and remedial classes to cater to the needs of slow learners as well as interactive sessions for doubt clearance. Regarding this concern faculty are asked to prepare proper planning for conducting the remedial classes without any disturbance in regular classes. The institute also arranges extra lectures and special guidance to the slow learners. More attention is paid inside the classrooms and also during the mentor – mentee meetings to solve their personal issue. Remedial coaching is offered by the English, Physics, Chemistry, Economics and Commerce departments. Through these courses they are provided with class notes including all basic concepts of the particular subjects, text, reference books for getting additional knowledge. Faculties encourage them to participate in class activity. The slow learners are encouraged to make use of audio- visual aids to improve themselves. Special efforts are made through departmental library to inculcate the reading culture among the slow learners. Also various reference books related to the subjects are made available.

Advanced learners are the students having deep investigation- oriented and analytical abilities, good comprehension and proactive attitude. Advanced learners are identified on the basis of their performance in the previous examinations and initial class room interactions. Students are encouraged to ask the questions in the classroom. It is said that students who doubts everything or asks the questions without any fear can be treated as the curious and investigation oriented. Advanced learners are facilitated with the following activity and courses for e.g. Quiz Competition, Competitive examination and Carrier guidance, Seminars, workshops, conferences, poster presentation, Avishkar Research competition, and certificate courses etc.

Faculty inspired them to organize and participate in curricular and co-curricular activities of the college. Rank holder students are felicitated in the presence of their parents at the annual prize distribution ceremony thereby giving motivation to future batches. Slow and advanced learners have same opportunity to enroll in various certificate and carrier oriented courses. As advanced learners are self-motivated also motivate slow learners which results in better performance. Bridge Courses are available to fill the gap between their previous knowledge and present syllabus of concern subjects. Computer literacy programme is introduced to entry level students of degree course to improve their competency.

Mentor-Mentee scheme helps to solve their academic and personal problems. Class teachers always counsel such students and instill confidence in them.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

File Description	Document
2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)	
Response: 30.83	
Any additional information	View Document

2.3 Teaching- Learning Process

<p>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>Response:</p> <p>The modern system of education is student centric and therefore envisages student centered classrooms. Experiential learning, participative learning and problem solving methodologies are the corner stores of the new mode of learning and teaching. To ensure that students play an active role in the learning process the college always tries to make teaching learning as a two way process where students are always allowed to participate in teaching learning activities. The college has adopted several student centric methods for enhancing their learning process. Most of the methods are experiential and participative. Teachers imply this in regular classes. Teaching learning process has been made more effective with the help of experiential learning. It helps to enrich practical knowledge of students.</p> <p>Experiential Learning:</p> <p>Experiential learning is the process of learning through experiences</p> <ul style="list-style-type: none"> • Institute offers experiential learning skills through Field visits, Study tours and project work. The study tours are organized by various departments, through which students learn by observations. • The practical are carried out by the students. • Department of Commerce organizes visits to banks and cooperative organizations. It gives them knowledge regarding the corporate world. Students experience the weekly markets and studies the marketing strategies adopted at grass root level. • Department of chemistry arranges industrial visits to chemical and pharmaceutical industries to give knowledge of various industrial processes. • To study flora and fauna, Department of Botany and Zoology arranges study tours. • Arts faculty organizes visit to museums, historical and geographical places for experiential learning. <p>Participative Learning:</p>
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Participative learning refers to the methodologies in which students are engaged in common task which redefines traditional student- teacher relationship in the classroom.

- To increase students participation and experience participative learning, several activities are conducted viz. group discussion, projects, poster presentations, quiz competitions, seminars, debate competitions, exhibitions, article writing in college magazine, survey and industrial training are practiced along with the regular teaching.
- For continuous assessment of the students has to be practiced through assignments, seminar, test tutorials, open book test etc.
- To inculcate moral ethics and social values among the students, the various activities are implemented in college such as cleanliness campaign, road safety awareness campaign, voters awareness campaign, AIDS awareness programme, blood donation and health check-up camps, pulse polio immunization programs, Water Conservation programs, solar energy awareness, superstition elimination and tree plantation are organized through National Service Scheme.
- College is actively engaged to solve the issues of nearby farmer community. Students are encouraged to participate in these activities so they get socially attached and learn from the activity.

Problem solving methodologies:

The problem solving methodology helps the student to understand the situation and come out with alternatives.

- To enrich student's creativity, decision making, critical thinking and reasoning ability various methods are adopted by the institution. Faculty encourages students to participate in research project competition and science exhibition. It promotes students to identify and select their problems (scientific, social and environmental) to plan hypothesis, monitoring of experimental protocol and to approach towards expected conclusion. Problem solving sessions are regularly arranged to the concern class.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

- The teaching process itself is a process to pass knowledge and information to the minds of students. Along with traditional teaching and learning process, college has taken an initiative to develop realistic, applicable and constructive techniques. As the curiosity leads to creativity and innovation among learners, classrooms are up-graded into ICT enabled, where classes are conducted as per the subjects chosen by the students. Most of the classrooms and seminar hall have LCD projector with interactive sound system to strengthen teaching and learning practices. For the effective teaching and learning process, teachers use LCD projectors for elucidation of the various concepts incorporated in the curricula. This technique proved beneficial to students, having a same kind of attention across the lecture. Majority part of syllabus is taught using power point presentations. The

power point presentations prepared by the teachers help to increase the concentration of students in understanding some complicated concepts and phenomena. In addition, teachers also use freely available PPTs and video clips of renowned expertise in the respective subjects. The clippings offer stimulus and reduce the monotony of teacher talk. Simultaneous explanations of teacher when students observe video clips motivate them. The audio-visual experience enhances the retention of subject taught.

- The institute has central library in which open access is provided to all students. The facility of e-books and journals enhances the learning ability of students. At the beginning of the academic year, librarian delivers a power point presentation regarding the use of e-resources. Teachers have access to the INFLIBNET. Students and faculties having N- LIST id's uses E-Book and online journals. All departments have their departmental libraries including subject-related text books, references, and magazines.
- **Use of ERP System** - College uses its specially designed PRAVARA MIS ERP system to deliver teaching material and important points and questions.
- **Language Lab** – English department of the college has a language lab facility where student can learn themselves and develop communication skills, interpersonal, pronunciation techniques, improve independent learning skills, leadership skills and understand the particular topic intensively by developing practice skills. English departments encourage students and faculties apart from the English department to use the language lab.
- **Film Club** – Various films and Videos are shown to students which discuss the present social and other issues. The student become enthusiastic learner without any monotony
- **Web-Site** – College has an interactive website giving notifications of various programs and exam related information time to time.
- **Internet and WIFI facility** – College provides 50 MBPS internet facility. College has a 24*7 Wi-Fi facility. Students are provided with computer lab, Language lab and Browsing facility in library.
- ICT enabled teaching and learning has resulted in appreciable attendance and better involvement of students in learning.
- Project based learning is in practice to inculcate the research attitude among the students.
- Innovative projects and models are demonstrated by the students in various research competitions and exhibitions.
- To popularize future energy sources, department of physics has been effectively engaged in conduction of projects on renewable energy utilizing devices.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 32:1

2.3.3.1 Number of mentors

Response: 22

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 20.87

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
7	7	3	4	3

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 4.22

2.4.3.1 Total experience of full-time teachers

Response: 97

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Institutional level internal assessment is continues and comprehensive activity. The testing pattern varies according to the subject and the need. The institute follows the rules laid down by Savitribai Phule Pune University, Pune (Affiliating University) to bring transparency and accountability in internal evaluation.

- All the internal and theory exams are well planned as per the norms and guidelines laid by the affiliating university.
- Principal appoints a senior most faculty as a College Examination Officer (CEO) and Exam Committee as per the norms of affiliating university.
- The entire internal assessment programme is run under the Controller of the Examination (CEO) of the institution.
- The examination committee of the college is always alert for the smooth and transparent conduct of all the examination.
- The examination schedule is communicated to the students well in advance on the central notice board.
- Prevention of malpractices in examination halls is ensured by the vigilance of internal squad.
- For the internal examination, question papers are submitted by the respective faculty to the examination committee in uniform format as per the norms set by the university.
- The seating arrangements of examination blocks are daily interchanged by the senior supervisor.
- Mobile Phones are strictly prohibited in the examination hall.
- The Head of the Department look after effective monitoring and timely implementation of internal examination and procedure of evaluation.

- As per the affiliating university guideline institutions adopt 80-20 pattern for the Arts and Commerce Faculty. The weightage of 20 marks is given for the internal examination.
- Science faculty adopts 80-20 pattern for first year and semester pattern for second and third year. The weightage of 20 marks is given for the first year internal examination and 10 marks for each semester pattern.
- The evaluation criteria are based on various aspects for example student's attendance, practical, tutorials, home assignments, seminar, oral, open book test and marks obtained in the internal test.
- Internal test, tutorials and home assignment are carried out by the subject teacher and shown in the class; short comings are discussed personally with the student so that students get aware about his performance.
- For the evaluation process Central Assessment Programme is organized under the Control of CAP Director.
- After the internal evaluation answer-sheets are shown to the students which provide transparency in the evaluation process and doubts are cleared by concern faculty.
- In case of unconventional modes like presentation, group discussions, role play, students are notified the marks and their shortcomings discussed.
- The senior supervisor always ensures that, respective subject teacher is not allowed to supervise the examination block of the same subjects.
- The institute contacts to the local police station for their service during examination period to any kind of delinquency by the students.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

- It is the prime duty of institute to provide transparency in all the activities, taking this spirit into account the institute provides maximum transparency in examination system.
- The institute has active grievance cell at the college level while Unfair Means Committee is working at university level.
- The code of conduct of examination system is available in prospectus and on website. The same is displayed on the notice board.
- Grievances related with internal assessment are primarily communicated to the respective Head of the Department. In some unsatisfied cases they are forwarded to the college examination section and grievance redressal cell (if required). Whereas grievances associated with the external assessment are forwarded to the affiliating university.
- The internal examination schedule is prepared by the examination committee and displayed it on the notice board well in advance for the notification of the students.
- Grievances related to examination of the students such as filling online exam form, queries regarding exam receipt, correction in name, subject, subject code, question paper pattern, wrong

entry of marks etc. are first address to the college and then to the university within stipulated time period.

- The first year central assessment program (CAP) is undertaken as per the guideline provided the university.
- After the declaration of the result students can apply for online photocopy of the assessed answer sheets within 10 days. College/University provides photocopy of the assessed answer sheets on their demand within a period of 30 days and the revaluation result is declared within 45 days.
- The benefit of revaluation is given to a candidate if the original marks and the marks obtained after revaluation exceed by 5% or more of the maximum marks as per university norms.
- Grievances associated with the practical work, oral, projects are immediately resolved by the respective Head of the Department or teachers.
- Students can see their internal answer sheets and resolve their queries related to marks obtained in internal assessment.
- The credit based evaluation system at for first and second year students, internal assessment of the students are consistently assessed through various assessment criteria, viz. open book test, seminars, group discussion, assignments, research paper review etc. The grievances regarding the same are resolved at department level.
- Students are free to approach teachers and heads of departments to resolve their queries related to the marks obtained in internal assessment.
- Continuous follow up is taken with the university till the grievance is settled.
- Respective subject teacher fills internal examination marks through online portal of the university by their own teacher login ID's.
- Examination grievances are also allowed through the suggestion box kept in the entrance of the college.
- Continuous follow up is taken by the examination committee till all the grievances are settled.
- Grievances associated with the examination are received and resolved within stipulated time by the concerned authorities.

To ensure the transparency, time bound and efficient work related to examination, the examination cell is well equipped with adequate and competent manpower and IT resources along with necessary, security and surveillance system.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

- The college is affiliated to Savitribai Phule Pune University, Pune and has to follow their

curriculum designed by the university. The University has prepared program objectives and outcomes of all the programs and displayed it on the college website.

- The college website displays all the Course outcomes, Program outcomes and is regularly updated.
- All departments preserve the Course outcomes and Program outcomes in the departmental library where student and faculty can read them regularly.
- The faculties of the institute actively participated in syllabus framing workshops, where they can contribute in CO's and PO's.
- At the commencement of the academic year faculties explain PO's, CO's, and PSO's of their respective subjects.
- The CO's of the Arts faculties basically include developing versatile personality of the students by inculcating human values, ethics and morality beside this it also developing their language aptitude for their better communication.
- The CO's of the commerce faculties is to make familiarize the students with the basic concepts of Micro Economics and make them competent in banking and finance sector.
- CO's of the science faculties are to know, use and interpret scientific explanation of the natural world; and to imbibe research attitude among the students.
- COs of certificate courses are aimed to develop entrepreneurial skills among the students.
- The POs and COs are also reviewed by the stakeholders and suggestions regarding modifications are discussed in IQAC meetings and the same are communicated to the concerned authorities.
- The University Syllabi and learning outcomes are discussed in the departmental meetings.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- Our institute offers various courses like Certificate and Degree education with focus on goals and objectives of our institute to make progression of students to higher education, entrepreneurs and employers through skill development and holistic education.
- Experienced and dedicated faculty, devoted non-teaching staff, energetic management and comfortable ambiance are four important pillars for the smooth attainment of the program outcomes.
- The college has well upgraded laboratories for the effective attainment of the programs.
- The college library is well equipped with the variety of textbooks, reference books, journals, magazines and e-books.
- All the faculties are facilitated with the ICT facilities and departmental libraries which help to get effective outcomes.
- The other activities like such as project works, field visits, excursion, Market survey, training

programs also ensures development of the students in particular subject areas.

- The academic progress of the students are regularly evaluated by the subject teachers and class in charge and finally by the principal for the effective outcome of the programs.
- To make teaching learning process more effective for the desirable outcome institute regularly take and evaluate students feedback.
- To improve quality, students are always motivated to participate in conferences, seminars, workshops exhibitions, research and other competitions
- The faculties make effective implementation of the curriculum in such a way which helps the students to opt for competitive examinations.
- The courses like skill development and personality development enabled students to develop their ambitious attitude in the competitive world as well as make students competent to develop entrepreneurial attitude.
- Most of the students are admitted for Higher Education after the completion of under graduation.
- No of students are placed through campus interviews organized by the training and placement cell of Pravara Rural Education Society. It shows the attainment of program outcomes and course outcomes.
- The course outcomes are evaluated through different evaluation method for example unit test, class test, surprise test open book test presentation, semester and annual university exams and some other modes such as home assignment, tutorials and projects. In addition achievements in the placements, sports, cultural and extension activities.
- To inculcate social and ethical values among students college organizes various communities – oriented activities through National Service Scheme.
- Finally the attainment of Co's and Po's are evaluated by the college after the declaration of the examination and the no of students to higher education.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 44.9

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
147	78	52	76	47

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
183	182	156	215	144

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.83	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.8

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.10	0	0	0	0.70

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 5

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	1

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	8	8	8

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 10

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	2	2	3

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.3

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	3	1	1	1

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 3.78

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
42	7	12	13	13

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

To inculcate the social values and to aware of various social issues, institute organizes a number of extension activities which contributes to the nearby community. These extension activities are carried through NSS, Women Empowerment Cell and academic departments The Earn and Learn scheme develops the values like dignity of labor, honesty and sensitizes students to social responsibilities.

Extension activities through NSS

- In pursuit of its service to community and society, institute offers National Service Scheme in association with University.
- To inculcate values of work culture, social responsibility, cleanliness, and dignity of labor among student, 'Shramdaan' activity is carried out by NSS volunteers in and around college premises.
- For abatement of deforestation and pollution, NSS focus on tree plantation programmes in denuded places. Around 500 saplings, including medicinal plants have been planted.

- The NSS organizes special camp in adopted villages through which various activities are carried out. It helps to instill the values like co-operation, healthy work culture and develops leadership qualities among students.
- Women empowerment cell organizes awareness programmes on gender equality, education for girls, female foeticide issues, and girl-safety which develop the confidence and personality of a girl student who comes from the rural areas and deprived sections of the society.
- Nirbhay Kanya Abhiyan' builds self-confidence and inculcates importance of self-defense to make female students courageous to face any undesirable situation.
- Film Club arranges various awareness and motivational movies for students.
- Health Club sensitizes students regarding AIDS and health issues by organizing rallies and street plays. Blood donation camp is organized every year as a part of commitment to society.
- A team of doctors from Pravara Medical Trust's is invited to guide students and faculty on importance of health and nutrition.
- Popularization of non-conventional energy resources particularly solar energy and its applications through demonstration of solar energy tapping devices is made in nearby villages.
- Institution organizes activities like celebration of national days, voters awareness rally and oath, road safety awareness campaign, Swachh Bharat Abhiyan, watershed projects, orientation of people on subjects like farmers' suicide, dowry, domestic violence, corruption, awareness about drug addiction, gender equity.

Extension activities of academic departments

- Various departments use their subject knowledge to help nearby farmers on various issues. The Chemistry department helps farmers through soil and water testing. Physics department guides through the energy awareness programs.
- **Science on wheels** activity is carried in neighborhood schools to develop a scientific approach among students
- The institute runs certificate courses like Vermi-composting, Rain water harvesting to create environmental awareness among the students.

All the extension activities greatly influenced on students in building self-confidence, becoming self-reliant, making them responsible towards the social problems, understanding their responsibilities in the event of natural calamities with developed leadership, enhancing their awareness on current issues, imbibing human values and understanding the significance and need of moral, ethical and social values for better living and also their participation in the nation building process and creating a responsible citizen.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 32

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
7	7	7	4	7

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 9.17

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
68	90	70	50	62

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 2

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document
Any additional information	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

- The creation and enhancement of infrastructure that facilitates effective teaching and learning is an important perspective of the institution. The policy of the College is to fulfill and upgrade the infrastructural requirements whenever required.
- The institution has copious infrastructure which includes main building with administrative block, departments, class rooms, central library, well-equipped laboratories, multipurpose hall, and gymnasium hall, various type of cell, girls' common room, NAAC office, staff room, health care center and computer lab are well ventilated with sunlight.
- Rooms of different sizes are allotted by keeping in mind the need to balance academics, co-curricular and extra-curricular activities.
- For Proper ICT enabled teaching learning process, the institution has provided LCD projectors, computer with scanning, printing and Xerox facilities. 50 Mbps bandwidth internet connection is provided to all the departments and computer labs. Campus has 24x7 free Wi-fi connectivity.
- Library provides separate computer with internet connectivity and LAN facility for the use of e-resources viz. OPAC, N-list, e- books etc. It is enriched with 10680 books and facilitated with spacious reading hall, stacking, e-library.
- The library also has subscription for national and international journals, magazines, 31, 35,000 e-books and 6,000 e-journals. Along with free accessed 68, 22,550 e-books and e- journals.
- A well maintained botanical garden has various plants of botanical interest as well as some rare, endangered and medicinal plants for experiential learning.
- Facilities such as separate staff rooms for ladies and gents, girls' and boys' common rooms, wash rooms and canteens are available in the campus.

Table: 4.1.1. (a) Detail of Infrastructure facilities available for teaching-learning are summarized as follows:

Sr. No.	Description	Number
1	Academic Floor	04
2	Classrooms	09
3	Science Laboratory	06
4	Computer laboratories	01
5	Departments	11
6	ICT enabled classrooms	09
7	ICT enabled Seminar Hall	01
8	Library	01
9	Reading Hall	01
10	Language Laboratory	01

11	Computers	62
<ul style="list-style-type: none"> • Most of the Departments of science faculty have a separate laboratories with sophisticated instruments viz. Colorimeter, pH Meter, Sphygmomanometer, Dumpey level, GPS, Soil and Water analysis Kit, ARC- Indicator, Haemometer, etc • Students are provided a well-furnished computer laboratory of 62 computers with internet connectivity and LAN facility. Computer laboratory facilitates various certificate courses run by the institution for students. • English department has well equipped language laboratory with 9+1 unit updated language laboratory software. • Institution cares and provides quality facility to differently abled student's viz. ramp facility, separate washroom, wheel chair facility and various signage. • The College Development Committee and IQAC look into the matters pertaining to academic planning and optimum utilization of college resources. Various committees under its supervision have been constituted to ensure that the infrastructure is in line with the academic growth. They make recommendations periodically about the need for expanding the existing space, remodeling or re-using the existing space. • The decisions in respect to the proposals for equipment and infrastructural development in the College are taken in the IQAC meetings. The decisions are then taken to the Governing Body for approval. 		
File Description		Document
Upload any additional information		View Document
Paste link for additional information		View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

- In spite of being located in rural area, college plays a proactive role in supporting students with adequate facilities for sports, physical education and cultural activities to develop their skills and be mentally and physically fit along with academics.
- The Institution has all the sport equipment necessary for indoor and outdoor games.
- Students are provided all required sports and cultural facilities so that they can perform well at interfaculty, intercollegiate, University and National competitions.
- “Sound mind in sound body” considering this maximum, institution has given the importance to the sport and physical education for the students.
- To make them more competent, energetic and to develop sportsmanship, all required facilities are provided to the student by the Department of Physical Education and Sports.
- Department has an Indoor games facility viz. Gymnasium with four Station Multi-gym, Table –Tennis, Chess, Carrom and boxing bag.
- Outdoor games facilities including 200 meter Running Track and different sport ground viz. Kho-Kho, Kabaddi, Long Jump, Volley Ball, Shot put, Javelin throw, Discus Throw, Cricket and Basketball practice etc.

- Yoga, Body building and Weight Loss program is provided to staff and students.
- Karate training program is organized to girl students for Self-defense.
- Physical fitness and sport skill test for First year student are conducted by physical education department.

Table: 4.1.2. (A). Sports Outdoor and Indoor Games

Sr. No.	Game Type	Number	Size
Outdoor game			
1	Kho-Kho Court	One	464 Sq. Mtrs.
2	Kabaddi Court	Two	348 Sq. Mtrs.
3	Athletics (200 M)	One	200 Mtrs.
4	Long Jump Court	One	220 Sq. Mtrs.
5	Volley Ball Court	Two	324 Sq. Mtrs.
6	Shot put Court	One	510 Sq. Mtrs.
7	Javelin throw Court	One	420 Sq. Mtrs.
8	Discus Throw Court	One	427Sq. Mtrs.
9	Cricket	One	600 Sq. Mtrs.
10	Yoga	One	80.99 Sq. Mtrs.
11	Karate	One	80.99 Sq. Mtrs.
Indoor game			
1	Multi Station Gymnasium	One	100 Sq. Mtrs.
2	Chess	Five	---
3	Carrom board	Three	---
4	Table tennis	One	80.99 Sq. Mtrs.
5	Boxing Bag	One	--

Infrastructure for cultural activities:

- Seminar hall with seating capacity of 200 students is used for cultural programmes,
- On campus, open stage facility is made available for the celebration of various programs viz. Independence Day, Republic day, organization of annual social gathering and prize distribution ceremony etc.
- The Practice sessions and Short cultural activities such as plays, mimes, folk dance, one-act plays, street plays, debates, elocution competitions, quiz competition, exhibitions, anniversaries of national personalities, screening motivational films through film club etc. are performed in seminar hall.
- A cultural committee led by a senior faculty looks after the needs of infrastructure and Musical instruments are always made available for the students in the cultural gathering.
- To inculcate the cultural and traditional values amongst the students the events such as Traditional days, Inter-college cultural events/competition etc. is organized.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 50

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Sr. No.	Physical description	Remark
1	Name of ILMS Software	KOHA N-List

2	Nature of automation (fully or Partially)	Partially automated	Partially automate
3	Version	16.05.04.000 Latest version / online	Latest version / on
4	Year of Automation	2019-2020	2019-2020
5	AMC for Software	10021.50/-	35400/-
6	Link	http://prec-koha.informindia.co.in:8080/index.html	https://nlist.inflibnet.org/unt.php

Sr. No.	Particulars of work	Number of Computers
1	Library OPAC for Reader	04
2	Circulation of Books	01
3	Library Administrative Works	01
	Total PC's	05

- The library is a knowledge source of college and provides adequate services to its users.
- Library has collection of 10650 books and 5 periodicals.
- Library fulfills the need of researchers, teachers, students and other staff members of the college community.
- Library also serves to the villagers too through Library for Society Scheme and night library facility to needy student is provided.
- The central library has sections like; book stacking, periodicals, reference, technical processing and circulation.
- Central library has a separate reading hall having capacity of around 50 users.
- Central library having ILMS Software like N-List and Koha.
- The central library is having the membership of INFLIBNET consortia. The N-list provides access to 6000+ e-Journals and 31, 35,000 e-Books.
- The library offers various services to its users like automated circulation system, Online Public Access Catalogue (OPAC), internet browsing, library orientations, inter-library loan facility, book bank facility and newspaper clipping etc.
- All the books have been classified with the Dewey Decimal Classification System. Circulation of books is done by using KOHA software.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1.e-journals

- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.61

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
2.97	1.30	2.26	0.59	0.91

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 19.54

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 143

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

- Adequate IT facilities are available in the College to enhance learning capabilities.
- The students, teachers and non-teaching staff are also encouraged to use various academic and administrative software's such as Smart School ERP, Koha, School mate and tally ERP 9 silver, language lab software, N-list, etc.
- Administrative office, various departments and laboratories are equipped with 62 computers and peripherals.
- 50 Mbps lease line is provided by PRES and VPN broadband (BSNL) with 25 CUL internet connectivity is available in the campus along with Wi-Fi facilities.
- The LAN is connected through D-Link make one managed and 30 unmanaged Gigabyte switch (24 ports) with OFC and CAT 6 LAN cables.
- Separate network operator and computer engineer from the PRES carries out maintenance and periodic up-gradation of the IT facilities.
- The IT department of PRES monitors the overall IT functioning.

Table 4.3.1. (a) Chart showing ICT facilities:

Sr. No.	Facility	In 2019
1	Total Computers	62
2	Campus Network	Broadband connection with LAN in office, Library, Laboratory, and campus Wi-Fi facility
3	Internet Facility	50 Mbps high speed leased line internet connection
4	Computer laboratory	01
5	E-learning LCD Facility	01
6	ICT enabled classrooms	10
7	Printers	12
8	scanners	01
9	e-Journals	6000
10	e-Books	3135000
11	Language Laboratory	Interactive digital language laboratory software
12	Number of LCD Projectors	05

Table 4.3.1. (b) Updating and Up gradation of ITS Facility:

Sr. No.	Particulars of Up gradation	Year of Up gradation
1	Up gradation of Internet Bandwidth/ Wi-Fi	2019-2020
2	Website designing and development	2019-2020
3	Online Admission software	2019-2020
4	LCD Projectors Up gradation	2019-2020
5	Regular Up gradation of PC configuration	2019-2020
6	Regular Up gradation of printers and Scanners	2019-2020

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 13:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 7.77

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.73	1.74	1.71	0.28	4.51

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- The institution has standard procedure for maintenance and optimal use of infrastructure.
- There is a provision of allocating budget for the maintenance of physical, academic and support facilities.
- Budget is allocated for Under-Graduate programs.
- A separate committee from Pravara Rural Education Society regularly reviews of physical facilities and academic support facilities available in the college budgetary provision is made by them for allocated for various purposes such as Internet fees, Annual Membership Cost, laboratory expenses, college magazine and Books, electrical charges, repairs and maintenance of garden, building, electricity, water supplying system, furniture, sanitation etc.
- All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee (CDC), Purchase, and Financial Norms Committee, Library Committee, Campus Development and Beautification Committee, Building Committee and Botanical Garden Committee etc.
- At the beginning of every academic year, proper availability of blackboards, lighting and furniture in classrooms is taken care of by these committees.
- Library Committee is functional which takes care of the library matters and functions effectively.
- Gymkhana Committee has the responsibility for the creation and maintenance of sports facilities in the campus for the students and the faculty.
- Up gradation of software, hardware and maintenance of ICT facilities is done regularly. Each departmental laboratory has lab assistant and lab attendants for the proper maintenance of the laboratories.
- The college successfully runs Earn and Learn Scheme. The students working under this scheme help in maintaining and cleaning the college campus, garden, library etc.
- Separate non-teaching staff is appointed for housekeeping.
- Ashvi grampachayat also helps in maintenance and cleanliness of the campus.
- The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, etc. is maintained on Annual Maintenance Contract services.

- There is decentralization of every unit and each HoD has freedom to take his decision regarding the departmental maintenance and upkeepment of supporting facilities. They can submit indents and demand letter for any requirement and the necessary action is taken.
- The College has 24x7 security system to maintain discipline and safety through 6 security persons supervised by Security Head.
- The electricity is supplied by MSEB and college has 1 generators, 20 online UPS systems and 02 inverter systems for continuous power supply

Table-4.4.2: The College has signed following contracts for maintaining and utilizing physical facilities;

Sr. No.	Nature of work	Name of agency / Person	Contact no.
1	Gardening	Mr. Tambe R. N.	9657189982
2	Plumbing	Mr. Pinjari R.S.	8605057516
3	Electric maintenance	Mr. Tribhan S.S.	9763014479
4	Computer maintenance and ICT facility maintenance	Hari Om Computer Loni	9881555679
5	Xerox machine, Printer, Tonner Refilling	Shivam Computer Loni	9881968947
6	Security Guard	Mr. Joshi B.G.	9112873194
7	Laboratory equipment's /instruments maintenance	Mr. Tajane R.H.	7350118830
8	Building maintenance	Mr. Shinde S.K.	9763598532
9	Sanitary Department	Mr. Londhe S.R.	7823841956
10	Water Filter maintenance	RBP Enterprises, Shrirampur	9567957077

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 71.02

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
542	502	456	508	656

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 17.63

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
164	158	170	58	102

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 10.01

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
75	75	75	75	75

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 15.74

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
28	22	33	26	31

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 53.68

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 102

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

- The institution encourages participative management of the students to be receptive to suggestions and advice from different stakeholders to ensure wide ranging inputs to the decision making process and its subsequent implementation.
- Student council is a platform made available for solving issues related to academics, administration and facilities provided by the institution.
- It creates a sense of ownership of the college and its activity among the students.
- The constitution of the student council as per the norms and directives laid by the Savitribai Phule Pune University, Pune is as follows;

1. Principal as a chairman of the council
2. Senior faculty as a member nominated by Principal
3. National Service Scheme Program Officer
4. Class representative (Students with academic competency are nominated by the Principal)
5. Director, Sports and Physical Education
6. Sports, NSS, Cultural student representatives nominated by Principal
7. Two girl students nominated by the Principal

(Minimum two students belonging from SC/ ST/ OBC category should be nominated in number 7th and 8th).

- The meeting of the council is held in the first week of the every month. It helps in the planning of academic, co-curricular and extra-curricular activities to be conducted throughout the year.
- Issues related to academics, library, infrastructure, sports etc. are discussed and resolved.
- Students and their representatives are involved in curricular activities like organization of educational tours, field visits, village surveys, project work and exhibitions etc.
- The co-curricular and extra-curricular activities like girls personality development program, seminars, conferences, workshops, sport events, extra mural activities, campus recruitments, annual social gathering, awareness rallies etc. are possible only through the involvement of students.

- Success of extension activities like blood donation camp, cleanliness campaign, tree plantation, construction of barrages, soil and water testing, popularization of non-conventional energy resources, various awareness programs etc. is due to the active participation of students.

Other than this, students working in various academic and administrative bodies/ committees are also involved in decision making process.

- IQAC: The student representative in the IQAC provides an important input in the planning, development and sustenance of the institute.
- Anti-ragging Committee: Suggestions from the student representatives in the committee helps in implementation of preventive measures.
- National Service Scheme: Involvement of student representatives in the selection of adopted village, planning and execution of various activities has benefited.
- Earn and Learn Scheme: Student secretary assigns, monitor and maintains the record of the schemes.
- Gymkhana Committee: Student representative helps in smooth organization of various sports events throughout the year.
- Cultural Association: The students aid in the planning, selection and organization of various cultural activities.
- Student Development Board: Student member of the board play an important role in providing resources for continuous development.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 14.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
16	15	12	13	15

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- The Alumni Association was established on 7th August 2006 (Mah/504/19/Ahmednagar) under the Registration Act 1860 as Arts, Commerce, Science and Computer Science College Ex. Student Association.
- It provides a forum for alumni to maintain and develop their links with the College.
- Its mission is to support and promote the interest of alumni and college community by enabling alumni to strengthen the bonds between past and present students, by creating personal links with alumni, providing services and by fostering emotional connection among them and the college.
- The alumni meet organized by the association provides a platform for sharing their work, technical knowledge and experience which has proved flag-bearer in the holistic development of the students which reflects the core objective of reunion.
- The alumni association has organized training and orientation sessions with the help of alumni who are proficient in their fields.
- Conducting several sessions to improve soft skills in outgoing batches to enhance their marketability potential.
 - Mr. Takte Shivnath Ashok (English) was delivered lecture on Soft Skill and Personality development, dated-23/08/2019.
 - Mr. Akash Kashinath Kotkar (Chemistry) was good Choreographer, guided students regarding the dance for Annual social Gathering, dated-30-31/01/2020.
- Several sessions are conducted by the alumni for the students providing them knowledge of outside world and the opportunities available.
 - Mr. Amol Ghuge , (Chemistry) guided to students and share his experience on the Topic- Industrial Processing dated- 12/02/2020.
 - Mr. Dengale Nilesh (Chemistry) guided to students and shares his experience on the Topic- Industrial Processing and Quality Control dated 13/02/2020
- Apart from this Alumni who are working in different fields share their views of working in various fields for the students who are not aware to choose a field they like. As well as Facilitating in arranging training modules for students in different Companies to which they are or have been associated.
- Organization of alumni meets by the college and mega events in collaboration with the sister institutes have encouraged the alumni to contribute in terms of financial and non-financial support.
- The mega alumni meets organized by Pravara Rural Education Society at Ahmednagar, Lonavala, New Delhi and Las Vegas (USA) have fetched ideas on a common platform for strengthening the business opportunities and to create the employment network among the Pravarites.
- Alumni plays an important role in development of reliability and trust of the institute by generating invaluable word-of-mouth marketing among the social and professional networks, which has been reflected through gradually increase in the recruitment.
- Alumnus Mr. Deepak Sonawane donated 150 rain trees which were planted in the adopted village. by NSS unit,

- The Institution Ex. Student Association has donated sanitary napkin vending machine, RO water purification system, 200 liter capacity water cooler.
- By considering the need of ICT learning for students Ex. Student Association donated two LCD projectors.
- To equipped and decorate the seminar hall of the institute they also donated 100 sitting chair and matting for the hall.

Thus the Alumni Association has made significant contributions to development of the Institution through non-financial means.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: C. 3 Lakhs - 4 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

VISION:

“Providing quality education in emerging fields to produce knowledgeable and cultured human resource, contributing to the process of national development”

MISSION:

1. Upliftment of rural masses through appropriate education
 2. To empower the socially, economically and educationally marginalized sections of the rural society of the region.
 3. To augment a new generation of students for contributing to the future knowledge economy.
- Providing quality education to the students from socio-economically and educationally backward families of the society.
 - To create an education friendly environment to inspire next generations to contribute to the forthcoming knowledge based economy.
 - To instill education, research, extension and placement activities in collaboration with sister institutions, NGOs and Industries.
 - Successful alumni contributing to the process of nation building.
 - Leadership to provide the needs of the rural society.

Governance:

- Governing body in consultation with the stake holders of the institution, frames and proposes the policies, works out the short term and long term plans. The IQAC in coordination with the management formulates and monitors the qualitative functioning and it's enhancement in the institute.
- Preparation of action plans and framing the policies ensures the quality education. By framing standards and methods, the institution aims at strengthening the environment of quality.
- The governing body, Principal, Vice Principal, IQAC members, teaching and non-teaching staff, student representatives, alumni and various committees are concerned with the governance of institution.
- The suggestions from stakeholders are always appreciated while formulating the policies. Principal frames the action plan and takes the review of outcome with the help of the staff members.

Perspective Plan:

- The IQAC prepares the perspective plan to assure the quality education by considering the suggestions given by stakeholders.

- It comprises commencement of new courses, strengthening of the infrastructure and research activities, organizing seminars, conferences, and workshops and conducting eco-friendly activities in the college.

Participation of the Teachers:

The execution of perspective plan is achieved through various committees like admission, examination and research lead by the faculty. In addition to this committees are given liberty to devise their plans and act accordingly.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

- The institute follows the policy of decentralization and participative management.
- The Principal appoints vice-principal, Heads of respective departments and committee chairmen. HoDs prepare the departmental time table, distribute workload to the faculty, submit essentials requirements, conduct the departmental meetings regarding the various issues of department and submit confidential reports of teaching and non-teaching staff, etc. under the guidance of principal and vice-principal.
- The college has formed more than 30 committees which include teaching and non-teaching staff to look after various curricular, co-curricular and extra-curricular activities. The chairman of the committee has authority to plan the activities and their successful implementation. The office superintendent has responsibility to monitor all the administrative work and reports to the principal.
- All the stakeholders are involved in the participative management. Principal acts as a coordinator between staff and the management. Students participate in the management through their representatives as CRs and UR.

Case study: Students Welfare Committee (SWC)

Role: Students Welfare Committee outlines, regulates and conducts various student centric programmes to ensure the overall development of the students.

Committee ladder: SWC is headed by the Student Welfare Officer (SWO), approved by the University and assisted by the committee members.

Activities conducted by SWC:

- SWC looks after the overall development of the students by planning various programmes viz. Earn

and learn scheme, students personality development workshop, workshop on competitive examinations, fearless girl campaign (*Nirbhay Kanya Abhiyan*), special guidance scheme and disaster management workshop.

- SWO prepares and submits proposals to the University for pursuing funds in consultation with the principal, committee members, head of the departments, faculty members and students. He prepares the schedules and implements various programs throughout the year.
- The concerned faculty/staff members have the responsibility of conducting various programs. Members involved in the conduction of programmes have liberty to take decisions in the frame of rules and regulations.
- After the successful conduction of various programs, the committee submits report to the principal and the university along with the utilization certificates with the help of accounts department.

Outcome: Meetings of SWC are regularly conducted to plan the activities related to student's welfare and to discuss the issues related to the same. Suggestions of stakeholders of the institution viz. students, faculty, parents, alumni, heads of the departments, class teachers, class representatives, university representative, governing body, committee chairmen etc. are taken through their meetings, feedback system and personal discussions held with them. The opinions and suggestions given by the stakeholders are assessed on the background of the vision and mission statements of the institution and considered by the committee for their execution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The successful implementation of activities based on the perspective plan is the leading concern of the institute. An illustrative example of strengthening of the student support and progression system through learner centric activities undertaken in the college during the last five years is given below.

Action Points

1. Strengthen the student support and progression system through learner centric activities.
2. Widen eco-friendly activities by organizing various awareness program
3. Strengthen research and placement activities for student
4. Quest for the excellence
5. Increase the alumni interactions for exposure to creativity of students
6. Optimum use of infrastructural facilities
7. Widen the funding base
8. Enhancement of the student experience

9. Develop a Cleaner And Greener Campus

The above targets are achieved through regular meetings of student council, placement cell and skill development committee constant motivation and support from management, up-gradation of infrastructure, regular monitoring, reviewing and consistent efforts by the IQAC and Principal.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

- Pravara Rural Education Society, the parent body of the institution is the governing body of the institute. All the policies and programs of the institution are framed and authorized by it.
- The governing body involves Chairman, Vice-Chairman, Secretary and the Board of Directors. It helps the institution to:
 - Achieve the vision and mission of the institution
 - Fulfill the academic and administrative needs of the institution
 - Provide the necessary academic and administrative infrastructure.
 - Provide the essential financial support to the institution.
- The local management committee/ college development committee acts as the link between institution and the governing body.
- The committees in its regular meetings discuss various issues and recommend measures for maintaining the overall excellence. It looks after the fulfillment of teaching and non-teaching staff and also upgrades the infrastructural facilities as per the needs.
- Principal holds responsibility for smooth conduction of academics, managing the major administrative tasks, and is the authorized signatory in financial matter and overall advancement of the institution.
- Principal is supported by vice-principal, IQAC coordinator, HoDs, office superintendent and various committee chairmen for the smooth and effective functioning of the college, along with the teachers.
- The IQAC, various academic, administrative and supporting committees viz. students council, admission, time table, examination, women empowerment, reservation cell, students council, training & placement, library advisory, function and publicity, excursion/ tours, gymkhana, medical checkup health awareness, career guidance & competitive examination, Magazine, Grievance Redressal, feedback, research, anti-ragging, campus development, skill development, N.S.S., earn & learn scheme, Vishakha, counseling cell, commerce association, cultural association,

literature association, science association, staff academy, affiliation committee are functioning in the college to execute the plans and policies.

- The institution has office superintendent as chief administrative officer and is supported by accountant and other office staff for implementation of various administrative activities.
- The institution strictly follows the service rules laid by UGC, Government of Maharashtra, SPPU (Affiliating University) and PRES. The detailed rules are given in the Maharashtra Universities Act 1994 and Maharashtra Public University Act 2016.
- The institute follows the policies laid by UGC, Government of Maharashtra and the affiliated university for the recruitment of the staff. The promotion of the faculty as vice principal/ head of various academic and administrative bodies is done by the management by considering his academic qualification, ability, seniority and sincerity.

Grievance Redressal cell ensures the healthy environment by maintaining cordial relationship among students, staff and faculty. The Heads of Departments handles local complains within department. The students, teaching and non-teaching staff can freely to approach to the principal and Grievance Redressal cell for the Redressal of grievances.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
ERP (Enterprise Resource Planning) Document	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Following details are showing the different welfare measures for teaching and non- teaching staff of the college:

- Felicitation of the teaching and non-teaching staff members for their outstanding achievements.
- Study leave for participation in seminar/workshop/conferences, orientation programme, refresher course, short term course etc.
- Financial support for presentation of research paper in national/international conferences/seminars/workshops.
- Employee's Provident Fund (EPF) scheme is available
- Laboratories are open for faculty even after office hours to carry out their research work.
- Loan facility to the teaching and non-teaching staff through Pravara Rural Education Society's Technical and non-technical Employees Cooperative Credit Society and Pravara Cooperative Bank.
- Authentication facility of loan applications and loan repayment guarantee for staff is available.
- Group insurance facility is made available to the staff.
- The institution grants leave to the faculty and staff members like Casual leave, Medical leave, Earn leave, Compensatory and maternity leave etc. by considering the norms.
- Organization of various motivational lectures on health and hygiene, current issues, agriculture, peace of mind, economics, women empowerment and advance technology.
- Children of employee are given concession in tuition fees while taking admission for higher education in sister institutes of the institute.
- Free internet facility is provided to the staff through Wi-Fi and LAN.
- Safe, hygienic RO processed drinking water facility is made available.
- Free parking facility for teaching and non-teaching staff in the college campus.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 38.26

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	4	19	7	1

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 13.91

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	01	00	00	04

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

- Institute has Performance Based Appraisal System which is in compliance with the UGC regulations and covers the academic and non- academic contribution of the teaching and non-teaching staff.
- Self-appraisal report is designed for teaching faculty as per the norms of affiliating university. At the end of academic year this report has to be submitted to the vice-principal through the respective head of the department for assessment.
- IQAC scrutinizes the self-appraisal reports of the teaching faculty and forward it to the principal for further action.
- HoD submits confidential reports of the faculty to the administrative office which is forwarded to the PRES through the principal. It is also one of the sources for performance appraisals.
- Depending on the analyzed data of appraisal mechanisms as mentioned above, the common issues are discussed in the staff meetings by the Principal and corrective measures are suggested. While the personal lacunas are discussed with the concerned teacher for improvement if any.
- The HoDs personally observe the lectures of newly recruited faculty for the improvement in their performance.
- Teaching-learning and evaluation related strategies, participation of teacher in curricular, co-curricular and extra-curricular activities along with professional and academic development of the teacher is considered for their performance based appraisal.
- The outcomes of regular monitoring with respect to curricular, co-curricular and extracurricular activities are also communicated to the faculty and suggestions are given for the improvement.
- Teachers' profiles are updated regularly to the college website which reflects the academic and other correlated achievements.
- The leadership and team work qualities of the chairmen and members are judged through the annual report of the respective committee.
- Further the same report is published in the annual college magazine 'Pravaramai/ Vatsalyasindhu'.
- The appraisal of non-teaching staff depends upon quality of work, punctuality, sincerity, dedication etc.
- HoDs, office superintendent and principal monitors work performance of the non-teaching staff. The confidential reports of the non-teaching staff are submitted by respective HoD to the principal through the office superintendent.
- Depending on the confidential reports, the good performance gets rewarded through advance increments and/or promotion while the personal lacunas are discussed with the concerned nonteaching staff or improvement if any.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- There is a regular practice of conducting internal and external financial audit.
- Internal audit is done by the internal auditor nominated by the PRES.
- Internal auditors carry out thorough checking and verification of all the vouchers of the transactions quarterly.
- The statements of expenditure and utilization certificates are audited by the external auditor. The settlement of the accounts is done by the concerned funding agencies.
- If the funds are not utilized as per the guidelines of the funding agencies, the funds have to be repaid with interest.
- Objection raised regarding the unutilized amount is settled in the next financial year.
- Financial assistance for scholarship received from government and non-government organizations are audited by the concerned authorities.
- After every internal audit the compliance report has to be submitted within stipulated period.

Sr. No.	Financial Year	Date of Audit
1	2019-20	24/10/2020
2	2018-19	25/08/2019
3	2017-18	25/09/2018
4	2016-17	25/08/2017
5	2015-16	25/06/2016

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 9.66

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.77	0.42	3.93	2.61	0.93

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Arts, Commerce, Science and Computer Science College is a self- financed institute. Funds are generated through the fee paid by the students. The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development.

- The college works as per the rules and regulations laid by the Government, Savitribai Phule Pune University and Pravara Rural Education Society.
- The college is affiliated to Savitribai Phule Pune University on non-grant basis.
- The funds are generated through developmental grants and grants received for NSS, earn and learn, seminars and conferences.
- Funds are also generated through revenues collected from tuition fees, developmental fees, breakages, etc.

The strategies implemented for resource mobilization and optimal utilization of resources are

- All the administrative and academic heads are requested to submit the budget required for the subsequent financial year. Along with this all coordinators of different Committees are instructed to submit their budget to Principal
- Accordingly, institutional budget is prepared by Principal every year taking into consideration of income and expenditure.
- The principal forwards the prepared budget for its sanction to the governing body of the institution.
- All the major financial decisions are taken by the Institute's Local Managing Committee (LMC/CDC) and Governing Body under the different heads like
 - Advertisement Expenses
 - Affiliation fees
 - Computer Software fees and expenses
 - Garden expenses
 - Laboratory Current Expenses
 - College Magazine Expenses
 - Staff Training and Faculty Dev. Expenses
 - Newspapers and periodicals
 - Salary to visiting staff
 - Supervision and service charges
 - Telephone expenses

- Printing and Stationary
- Salary and Allowances
- Student Expenses
- Miscellaneous expenses

The procedure for expenditure of funds reflects transparency:

- Institute sticks on the utilization of budget approved for academic and administrative expenses by the governing body.
- After getting the final approval of the budget from the governing body, the purchase process is initiated.
- The quotations are called and with the consent of respective HoDs, after negotiations the purchase orders are placed by the purchase department of PRES.
- The payment is released after delivery of the respective goods as per the terms and conditions placed in the purchase order.
- All the financial transactions are transparent through vouchers and bills.
- The payment is passed after checking and verification of items. All the party payments are made through bank.
- The concerned faculties members ensure that the received material with correct specifications mentioned in the purchase order are purchased.
- There is a system of internal and external financial audit.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

College has established IQAC from year 2014. The objective behind the formation of IQAC is to ensure improvement in the quality education imparted to the students and to make them aware of various opportunities. IQAC played a major role in number of activities.

- **Maximum Student support through Scholarship**

Student support is the major objective of IQAC since its establishment. College has majority of student's admission from socially challenged strata of society. Though majority of scholarship is provided by government, major challenge is to aware the students regarding various scholarships they can avail and documents required for the same. IQAC through various activities aware the students regarding the scholarships they can avail and timely submission of documents. It is evident through the data that more than 70 percent of students are beneficiary of scholarships. This step from IQAC played a vital role in completing the education of students, since many students were not able to complete their education

because of economic issues.

• **Use of ERP System**

The day to day operations of the institute has been streamlined with the ERP developed which manages all administrative and academic process. The implementation is in the initial stage. For effective academic process attendance of the students is taken through this module. Some of the crucial modules include

- Learning material distribution
- Syllabus coverage system
- Teacher guardian
- Student information System
- Admissions and cancellations
- Faculty information system and leave management

• **IQAC has taken Quality assurance initiatives of the institution through Collaborative quality initiatives with other institutions**

Sr. No.	Name of the institute	Purpose of Collaboration
1.	Padmashri Vikhe Patil College of Arts, Commerce and Science, Pravaranagar	Collaborative Research W
2.	Padmashri Vikhe Patil College of Arts, Commerce and Science, Pravaranagar	Internal Book Exchange facility for students
3.	Padmashri Vikhe Patil College of Arts, Commerce and Science, Pravaranagar	Inter Library E-access
4.	Pravara Medical Trust, Loni	Social Commitment – Blo Donation Camp
5.	Krishi Vigyan Kendra, Babhaleshwar	1. Field Visit 2. Guidance of Soil a

Besides this IQAC has taken following initiatives for the institutionalization of the quality culture in the college

- Participation in NIRF
- Preparation of Academic calendar and formation of college committees
- IQAC Conducts Academic & Administrative Audit
- Initiatives for inclusion of college in 2f
- Collection and analysis of feedback from all stakeholders

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The College reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals through IQAC

Teachers Diary

For proper planning of teaching each teacher is provided with academic diary containing teaching plan, Time table, Syllabus, Actual teaching units. Every teacher maintains day to day teaching learning activities. The teacher diary gives an overall summary of the syllabus completion by teacher in each class per course. IQAC in its periodical meetings take a review of timely updation of teaching dairies. The individual teacher diary verified and signed by HoD of the concerned departments and is then submitted to the principal for the final approval. It is made mandatory that every month HoD take review and make sure to sign the teacher diary of concerned department.

Book Bank Scheme

A majority admission of the college is from socially challenged strata of society. They can't afford to purchase study material personally. To cope up with this situation IQAC decided to initiate a mechanism of availing books for the needy students. A proposal was submitted to Shri. Siddhivinayak trust, Mumbai. The trust accepted the proposal and the college initiated the book bank scheme. Till today the trust has donated 5598 text books costing Rs. 7,64,112/- and 1193 students have availed the book bank facility. Under this scheme the college provides a set of books throughout the academic year to the needy students on receipt of requisition form.

Besides this IQAC has decided to take following steps to strengthen its teaching learning process

- Student guardian scheme. (Mentor- mentee)
- Resolving student related issues by personal counseling.
- Night study facility to working students.
- Motivation of students towards higher education.
- Providing ICT facility to Staff and Students

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The institution has always given priority to give attention on gender equity in curricular as well as co-curricular activities. Various facilities for women are employed in the campus. Focus has been also given to arrange various events in the campus regarding safety issues. Various issues regarding gender equity are taught in the curricular of UG course. Our institute is always giving the literacy learning in such way to enhance the confidence of girl's students and helps them to transform their lives towards good one. In co-curricular activities, our institute established various committees for women's as enlisted below.

- Women Empowerment cell
- Grievance Redressal Cell
- Internal Complain Committee (**Protection And Prevention Of Persons From Sexual Harassment**)
- Discipline monitoring cell such as Anti-ragging and student welfare

The various facilities are provided as below

• **Safety and Security**

1. **Complain box** is fitted to collect any complaints or suggestions from the girl's students or ladies staff. Institution has active **Grievance Redressal Cell** to monitor safety, security and any other related issues.
2. **Women** staff addresses the problems regarding girl's harassments or molestation if any.
3. Modern electronic gadgets like **CCTV cameras** are installed in the college premises in order to provide 24x7 surveillance to prevent any inappropriate incident.
4. One **lady guard** is appointed for full time round in the college campus in order to observe the student in common places like ground, canteen and for any types of misbehavior.
5. The institution organizes blood and Hemoglobin checking camp every year. The health related issues are monitored by the concerning doctors. The students having serious issues are addressed to hospitals comprising parents too. In case of emergency, the nearby hospital contact numbers are provided in the college office.
6. **Fire Extinguishers** are made available at the appropriate locations. The workshop regarding how to use fire extinguishers are also organized.
7. Institute campus is secured with the **wall compound**.

Various Activities for Girls students

1. For the correct counseling purpose, institute established mentor-mentee scheme. Students are allotted to each faculty for interaction and solving the academic and personal issues.
2. **Women empowerment cell** regularly organizes special talks on social values, such as gender equality, gender sensitivity, women safety and dowry issues and women health.

3. Every year in order to boost the confidence of girls; institute organizes various programs such as personality development, Nirbhay Kanya Abhiyan, stress management program, International women's day and Yoga meditation training program. Karate training also provided for the girls student.
4. Faculty counsels the parents of girl students for their higher education under the motto **Beti Bachav Beti Padhao**. For this, rally is organized every year in nearby villages. Moreover, Rangoli and Poster competition is also arranged in **Mahila Melawa** program.
5. Career counseling of girl students are also done through alumni meet as well as various training programs are organized.

- **Common Room Facility**

1. Institution has common room facility for the girl students.
2. Girl's common rooms are equipped through and First Aid Box.
3. Institution has separate ladies staff room.

File Description	Document
Annual gender sensitization action plan	View Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management

- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The institution always maintains the clean campus by utilizing the waste management systems by following ways.

Solid Waste Management:

Every day the solid wastes are collected from each laboratory, classrooms as well as from the campus. The collected waste is segregated in a suitable place in the campus. The recyclable and non-recyclable dry as well as wet waste are separated for further process. The institution has Vermicomposting unit which composts the degradable waste. The prepared bio fertilizers are further used for the plants present in the college campus. The non-degradable waste like plastic and other materials are collected in trash bins at common places. The broken glassware from laboratories are collected and given to PRES for further action. College has signed one MOU with Amol Scientific Glass works, Babhlaeshwar, Tal- Rahata in order to dispose the raw material as well. The scrap material from various laboratories related to various types of equipments is collected in centralized unit of PRES. To avoid the misuse of apparatus and chemicals, instructions are displayed in laboratory. Campus is declared as plastic and tobacco free zone. The scarp benches from the classrooms are utilized by making small seating bench which are further used in the ground. The scrap papers collected from each department are sent to PRES.

Liquid Waste Management & Waste recycling system:

The liquid waste generated from the college campus is used in botanical garden. Waste Chemicals of laboratory are disposed by releasing it in the soak pit in protected Zone. Institution has open/close bore well recharge system. Institute has rain water harvesting unit. Moreover, Department of Geography is running certificate course on Rain water harvesting.

E-waste Management:

The PRES has centralized scheme to collect the e-waste from various institution. Furthermore, the PRES takes the necessary action on the collected e-waste.

Hazardous chemicals and radioactive waste management:

Exhaust fans are installed in chemical laboratories to exhaust the harmful gases. No radioactive materials are used in the laboratory.

Fume hood is used in chemical laboratory.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institute has always taken effort to make sure those equal opportunities for all, regardless of their background, so that they achieve their full potential in life. The Students of the institution comes from various social and caste background. There is special reservation for SC, ST and other backward communities. The institute takes care specially for economically backward students and initiates various schemes for their inclusion in the mainstream. Various scholarships by Central and State governments and other agencies are provided to deserving students. Institute always maintained a communal harmony by giving them equal Deserving students of all categories are provide with opportunity in academic and other college activities. Moreover, institute celebrates number of activities including Birth and death anniversaries of Dr. Babasaheb Ambedkar, Vir Umaji Naik , Mahatma Jyotirao Phule, and Chhatrapati Shivaji Maharaj which gives a massage of inclusive environment among all the students.

Activities that spreads inclusiveness are as follows

Sr. No	Name of the great Indian Personality	Birth Anniversary	Death Anniversary
1	Mahatma Joytiba Phule	11/04/1827	28/11/1890
2	Shri Chhatrapati Shivaji Maharaj	19/02/1630	03/04/1680
3	Dr. Babasaheb Ambedkar	14/04/1891	06/12/1956
4	Adya Krantiveer Narveer Raje Umaji Naik	07/09/1791	03/02/1834

Activities that spread linguistic inclusiveness

Department of Marathi and Hindi, each year celebrates Marathi and Hindi day respectively to aware the students regarding their importance. In annual cultural gathering, programs showing various cultures of India and Maharashtra are always preferred.

Moreover, from last two year institute celebrates a Pravara Mahotsav during Shri Ganpati Festival, where students from institute as well as from nearby schools and colleges are invited/participated for cultural and sports programs. Moreover this program is organized by the students of our institute.

In order to maintain the inclusiveness through linguistic environment, our institute organizes poster presentation, poetry reading, essay writing and speech competition on National Hindi day and on Marathi Rajbhasha day.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

When it comes to what it takes to be a good citizen, the public has a long list of traits and behaviors that it says are important. Still, there are differences when it comes to which aspects are considered is very important. Being a citizen of this country in order to know students about their rights, duties as well as responsibilities, our institute organizes number of activities. Independence day and Republic day are celebrated with great enthusiasm. Reading of Constitution of India is done during every Republic day celebration in the institution. In addition, institute offers a special course on Human values and ethics to the

students.

As India is democratic country so in order to know the importance of voting, various activities are conducted to students as well as to nearby village peoples. Furthermore, birth and or death anniversary of great Indian Personalities are celebrated with great devotion.

Being a citizen of this country it's solely our duty to protect the environment, so various awareness programs on environment are organized regularly like rally on Go Green, invited lectures by various eminent personalities. For the superficial elimination, institute is organizing Science on wheel program to nearby schools where, staff as well as students took part and give the demonstration of experiments along with the staff as well. Through this activity students also get benefited. Furthermore, college has been taking efforts to create the awareness of solar energy among the students and in nearby villages. Department of Physics organized same activities to promote the benefits of solar energy. **Moreover, institution got the Clean & Green campus award from grampanchayat every year.**

Under the motto of Beti Bachao Beti Padhao, institute organizes Rally, rangoli and poster competition for students. Girl's alumni meet and Mata Mahavidyalayachya dari Mahila melawa is also organized yearly, where nearby village women's are participated eagerly. Women empowerment cell of our institute organizes various programs to specially girl's students regarding their rights as well.

Our institute has initiated a program Red Ribbon Club, under which various AIDS awareness related programs are organized. Blood donation camp, Hemoglobin checkup camp and blood checking is organized yearly.

About the Social responsibility of the student as well as staff, institute organizes a special program on Pravara mahostava on the occasion of Shri Ganpati festival where cultural and sports activities are planned for the nearby village peoples by the student and staff too. The cultural program gives the message of love towards nation, awareness for stopping female foeticide, gender equity and unity in diversity.

Since the nearby area of institute is related to farming, institute organizes various innovative practices by various departments with students regarding the environment.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website

2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

In order to keep the memories of great Indian Personalities and let student aware to Indian historical past, the institute celebrates their Birth and death anniversary throughout the year. The list of birth/death anniversary is finalized by the celebration committee. National festival like Republic day (26th January) and Independence day (15th August) are celebrated with great enthusiasm. Other festivals such as Science day (28th February), Environment day (5th June), Yoga day (21st June), Youth day (12 January), Constitution day (26th November), Hindi day (14th September), Gurupornima (5th July, may vary), Women's day (8th March), Workers day (1st May), Teacher's day (5th September), Aids day (1st December), National Unity Day (31st October) and Gandhi Jayanti (2nd October) are also celebrated. The college also organized tree plantation on the occasion of birth/death anniversary of great Indian personalities. Moreover, various types of competitions like essay writing, poster making, rangoli and debit competition are also arranged on these days to enhance the respect and love of students towards the nation. The celebration makes the student to know various culture traditions, lifestyle and religion and brought them together. As it is well known that India has diversity in languages and in religion, caste, culture, this celebration makes able to maintain the national integrity. Furthermore it makes student a good citizen. It's solely our duty to pay tribute to those who sacrifice their lives for the nation. Other festivals like teacher's day, Science day, Gurupornima, various language days, Yoga day, Environment day and constitution day are also celebrated. Below is the great Indian Personality whose Birth as well as death anniversary are celebrated every year in our institute.

Sr. No	Name of the great Indian Personality	Birth Anniversary	Death Anniversary
1.	Padamshri Dr. VitthalravVikhePatil	20/08/1897	27/04/1980

2	LokmanyaTilak	23/07/1856	01/08/1920
3	Dr.Sarvepalli Radhakrishnan	05/09/1888	16/04/1975
4	Rashtrapita Mahatma Gandhi	02/10/1869	30/01/1948
5	Lal Bahadur Shastri	02/10/1904	11/01/1966
6	Pandit Jawaharlal Nehru	14/11/1889	27/05/1964
7	Mahatma JotibaPhule	11/04/1827	28/11/1890
8	Swami Vivekananda	12/10/1863	04/07/1902
9	RajmataJijiau	12/01/1558	17/06/1665
10	KarmvirBhauraoPatil	22/09/1887	09/05/1956
11	Shri ChhatrapatiShivajiMaharaj	19/02/1630	03/04/1680
12	Dr.BabasahebAmbedkar	14/04/1891	06/12/1956
13	SavitribaiPhule	03/01/1831	10/03/1897
14	Dr.A.P.J.AbdulKalam	15/10/1931	27/07/2015
15	SardarVailabhai Patel	31/10/1875	15/12/1950
16	PadmabhushanDr.BalasahebVikhePatil	05/05/1932	30/12/2017
17	AdyaKrantiveerNarveerRajeUmajiNaik	07/09/1791	03/02/1834
18	Dhyanchand (Sports)	29/08/1905	03/12/1979

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1 Title of the Practice

Creation of atmosphere in the institution where social commitment becomes challenge for students through experiential learning which further helps the rural area peoples

Objectives of the Practice

- To generate among the students as well as faculties an intensively entrenched urge which to be informed and involved in farmers issues and causes.
- To enable the students of the institution to understand the basic causes about the negative issues addressed by the farmers from rural area during Farmers meet.
- To foster staff of the institution to carry out informative sessions to rural area villagers and farmers in the institution.
- To promote students to do practical work ensuring the management of natural resources and protection of eco-sensitive area by adopting the sustainable development, hence to improve the basic knowledge and presentation skill of students.

The Context

- Our institute is the only source of higher education among the nearby village areas. Moreover, the students are coming from rural as well as farmer background with lack of adequate knowledge.
- As the student gets the academic knowledge in the curricular and although the institute carries various co-curricular activities to students, the importance of experiential training is also the main task in front of institute.
- Furthermore, the farmers from rural places account for the greater part of Indian population. So the institute plans to work like a process where it will output into three advantages.
- One is to increase the commitment of our students towards development of farmers through maximum agricultural yield.
- While the other is to enhance the presentation skills of students due to interactive sessions conducted by them.
- The third one is the informative lectures given by staff of our college to increase the knowledge of students as well as farmers.

The Practice

- The practice above mentioned is termed as **Farmers Education** in our institute. In these practice seven departments along with students of institute is working intensively in different topics revealed as below.

1. Physics-Solar energy and electricity consumption awareness
2. Chemistry-Soil and water analysis
3. Zoology- Pest control management and practices
4. Botany- Cropping pattern
5. Commerce- Farm Accounting
6. Financial Literacy about Central Budget
7. Geography-Weather prediction and water management

- For this practice, individual department wise co-coordinator is assigned at the beginning of each academic year. These coordinators decide the scope and methodology regarding the practice. These coordinators later choose the interested students and make their list. Moreover, a student advisor is designated who coordinates the program and counsel the other student also.

- From 2018-till date, institute organizes annual farmers meet for rural area farmers and villagers too. Right after that the institute organizes some informative lectures for the farmers.
- During the interactive session, farmer discusses their problems with staff members.
- Meanwhile student of the institute interacts with the farmers and does the survey regarding the format given to the student which takes some information from them.
- After the survey of this information, student as well as staff of respective departments does the analysis of the filled information. Later the staff along with some team of the student visited the needy villages regarding some informative and experiential training to the farmers. Area for the projects was chosen on the basis of priority needs.
- With this practice staffs first have to give training to the students regarding the concept of the practice to be run. Then after the students will learn the basic knowledge of what actual practice is to be done.

Evidence of Success

- The practice work became meaningful to the students because of its relevance to their interests and aspirations.
- Emerging areas of global demand have been introduced in the system, which became attractive to students from within and outside.
- Student participation and experiential learning has been enhanced to a great extent. Along with this the farmers.
- The Assessment system has become more transparent and overall improvement in Academic effectiveness is visible.
- This college initiative increases farmer's knowledge and help them to adopt practices that are profitable, environmentally sound, and contribute to quality of life.
- Many farmers in rural areas do not have the most up-to-date information on how to grow food efficiently and economically. Improving their knowledge of new techniques and technologies and providing them with any physical resources necessary for implementation, can dramatically increase the farmers level of productivity.
- Exposure to these projects has developed the capacity of students in policy making, planning programme development, public relations and mobilization of skills.

Problems Encountered and Resources Required

Individual counseling and guiding takes time and there was resistance from the faculty. There was difficulty in equalization of semester duration and work load because of the time consuming practice along with the holiday timings around religious festivals. Support from the community and local bodies for successful implementation is needed. Moreover not all students are benefited through this scheme.

Other information relevant for adopting/ implementing the Best Practice

Being a citizen of India it's our duty to conserve our environment as well as help farmers for development. This practice is generally work under the motto of **Jay Jawan Jay Kisan**. This practice aims to aware the youth of our institute regarding environment and farmers problems and allowing them to work for farmers. This practice makes the students aware about the new technology to be implemented in farm and later to farmers as well.

2. Title of the Practice

Personality development of students through Pravara Cultural & Sports Festival

Objectives of the Practice

- To enable student to enhance their practical skills.
- To facilitate awareness of the current trend and movement in the field of Visual Arts.
- To provide inter-disciplinary approach in Visual Arts
- To nurture skills through continuous assessment and motivate them for further achievements.
- To cultivate good **communication skills** and appreciation of work.
- To develop leadership competency qualities among follow beings.

The Context

- In any field of education continuous involvement of the student and teacher with a harmonious relation that enhances the hidden talent of the student is a must to boost knowledge horizon.
- In the visual art field this concept is more relevant and taught some to develop creative talent hidden in the student.
- This is an exemplary practice since the teacher keeps a thorough watch on the performance of the student and corrects him/her in every step, which provides conducive atmosphere for the improvement and development of the skill, ultimately leading to perfection.

The Practice

- As considering the students improvement, institute has decided to conduct some social activity for nearby village peoples where all the practice have to be done by the students with the help of staff.
- In this way the personality of students can be developed. In this practice each committees are assigned to group of students, where various tasks are given to students.
- These students then make the tentative plan and approached to particular assigned staff to solve their problems and for some advice needed.
- The main sub parts in this practice are cultural program and sports activity. As there are various committees so in each committee students are forming a group where they are **working as a team**.
- In this practice, other school/college members are invited to participate in cultural and sports activity.
- Students make conversation with the other school/college principals/teachers so they get the knowledge of interaction.
- Some of the students make the decision on which cultural programs are to be select where they think about not to harm **social community**.
- Prizes are also given in the same occasion to the rankers in HSc and SSc examination of all nearby schools by the chief guest.
- In sports activity, various types of sport activity are decided and arranged by students with the help of physical director so that they get enough knowledge about sports.
- At the end all the six-seven days programs are planned by the students and did successfully. In these seven days students get enough knowledge about **personality development**.

Evidence of Success

- In the success story, our student, Mr Khemnar Umesh from BSc course has been selected at state level award for **Best Youth Interpreter**.
- At the end of the program, most of the student's shares their view regarding the all seven day work, where they mentioned that they learn a lot of things.
- Overall performance of the students regarding personality development is greatly improved.
- Since all the work should be done as team work, therefore students can be able to work in a team.
- Students become more comfortable when talking to other people day by day; in this way their communication skill is increased.
- Due to this practice, being a citizen of this country, the social awareness related work is greatly acknowledged by the visitors.
- Local management committee members are also greatly involved in the practice.

Problems Encountered and Resources Required

Due to study workload, students cannot be able to work effectively. There was difficulty in equalization of semester duration and work load because of the time consuming practice along with the holiday timings around religious festivals. Not all students are benefited through this scheme. Due to the participation of other school, college students, students of our institute face some problems which further recovered with the help of staff. Budget provision is more therefore more funds are needed. Invitations to all nearby people are not possible.

Other information relevant for adopting/ implementing the Best Practice

As our college is situated in a draught prone area, so nearby area village people and students also not have awareness regarding social or environment. So this practice of the institute makes to prove their ability to improve student's communication skills as well as personality development. Whereas a message regarding social awareness on stopping of girls' feticide, love towards nation and to care or conserve the environment is spreading to the area.

File Description	Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Vision: Providing quality education in emerging fields to produce knowledgeable and cultured

human resource, contributing to the process of national development

Mission: 1. Upliftment of rural masses through appropriate education

2. To empower the socially, economically and educationally marginalized sections of the rural society of the region.
3. To augment a new generation of students for contributing to the future knowledge economy

Goal

- To achieve academic excellence of higher education.
- To bring higher educational opportunities within the reach of the under privileged section of society and girls.
- To inculcate value based education to empower the youth for development of the nation.
- To develop an overall personality of the students by giving ample exposure in co-curricular and extracurricular activities.
- To develop nexus between educational institution and society for mutual benefits by socio-Economics and culture transformation through higher education.

Our institute is situated in drought prone rural area, where all the students are coming from the background of economically backward and subsistence farmer's family. Moreover with studying the student profile details we found that most of the students are coming from reserved category. The nearby area is almost illiterate who didn't give any attention on education; moreover girl's marriages are doing early by their parents. Our institute has decided to focus on these issues. So staff of our institute meets the peoples in nearby villages and aware them about the importance of education. Staff of our institute always counsels them to make allow education to girl's students. Our institute is situated in the area where up to 10 km range there is no any undergraduate college.

1. With focusing all these issues our college is offering an undergraduate course for arts, commerce and science stream. In the beginning of the academic year all staff members are divided into some of the nearby villages to meet the parents. The staff convinces the parents regarding the education of their child. Our college has nearly 50:50 % ratios for girls to boys as shown in chart 1. From chart 1 it is clearly observed that the number of girls student increases with academic year.
2. As the students profile of this college tells that 80% students are from reserved category. So college is very keen in providing these students scholarship. Institute provides scholarship to reserved category students. Moreover, second chart shows that the open to reserved category ratio.
3. The library of the institution has several books for students and it remains open at night time also for the needy student as well.
4. The institution provides the Earn and learn scheme for the needy students. Institute also encourages these students by giving them best girl and boy student doing good job in earn and learn scheme in prize distribution ceremony every year.

Chart 1. Girls to boys ratio from academic year 2015-16 to 2019-20

Refer the Link

- <https://secureservercdn.net/72.167.242.48/y2d.2ef.myftpupload.com/wp-content/uploads/2021/05/Insti->

Distinctiveness-Chart-1.pdf

Chart 2. Open to reserved category ratio from academic year 2015-16 to 2019-20

Refer	the	Link
- https://secureservercdn.net/72.167.242.48/y2d.2ef.myftpupload.com/wp-content/uploads/2021/05/Insti-Distinctiveness-Chart-2.pdf		

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Life in College

The atmosphere in College is felicitous, enjoyable and congenial for academic teaching and learning. The requisite, magnificent, well-equipped infrastructure, clean, beautiful and green campus, co-operation and co-ordination among staff and students make it as ideal center for higher education. The infrastructure is up to date for curricular, co-curricular and extra-curricular activities that epitomize the college ambience.

Life in the college starts at dawn, when villagers, Staff, Police Academy students do exercise, practice yoga and play games. Teaching programme starts at 8.15 am and continue till 1.35 pm while practical for Science starts at 2.00 pm to 5.00 pm when a flow of students with dress code coming to college with high hopes coupled with great zeal for imbibing new vistas of knowledge. The smartly dressed staffs endowed with high professional integrity and work culture reach the college on time to share knowledge and interact with the students.

Interval of 10 minutes enables the staff and students to relax and refresh for the next session. During leisure time, staff and students visit the library, read newspapers, and participate in other activities. The students from Earn and Learn Scheme do the work assigned to them.

The term-end examinations are completed before Diwali vacation. Second term begins after a three-week long vacation. NSS volunteers attend special camp every year in which various socially relevant and extension programmes viz. tree plantation, conservation of nature, non-conventional energy sources, health awareness, sanitation, women empowerment are organized. Faculty-wise educational tours, as a part of curriculum, are arranged every year.

The students enthusiastically present their talents in variety of cultural programmes in the Annual Social Gathering. During this period, the college wears a festive look with decoration and students enjoyed the cultural activities. Students are motivated by various awards in prize distribution ceremony.

The staff, besides teaching work, is engaged in research activities. The college organizes seminars, conferences, for enriching staffs and students. Annual examinations start in March and staff is engaged in examination work.

Thus, the college preserves the academic and social ambience to strengthen the physical and mental aspects in eco-friendly environment.

Concluding Remarks :

Before establishment of this institution, students from rural area, who desired to pursue higher education, had no other option except joining the colleges at District & Tahsil level which was beyond their reach. Only those who were with sound financial background could go for higher studies. All the rest, particularly girls, were found totally deprived of pursuing higher education. Due to financial hurdles, social psychology, insecurity almost all the parents were reluctant to educate their daughters. Because of such limitations, very few youth from the nearby villages could take graduation programmes.

The Pravara Rural Education Society's Arts, Commerce, Science and Computer Science College, Ashwi, was established in 14th July 2001 by the great vision of Late Dr. Balasaheb Vikhe Patil. The college is situated at Ashwi village, the heart of 22 villages known as Pravara region. When institution was established, numbers of students were hailing from extremely poor families located in hilly area. Several constraints were preventing them from idea of going for higher education. Only because of Earn and Learn Scheme, Book Bank Scheme, Scholarship for economically and socially backward students, Free Computer Education Program, installment in fees, Certificate Courses for personality development and self-employment, students could find a way out of these hurdles of vicious cycle of the life.

We observed that living standards and the outlook towards women have totally changed due to increase in number of the beneficiaries of higher education. Acceptability of new technology, in the field of agriculture is clearly visible, as many farmers are going for crop diversity, crop rotation, horticulture, and floriculture etc. Many of the youth have entered self-employment in entrepreneurship and service sectors. We hope that the progressive endeavors' and activities of our college will help to reduce the percentage of dependents on agriculture with better alternative vocational avenues benefiting society at large. All these efforts created a deep impact on the image of the institution as a Developing Centre, which vertically and horizontally caused an increase in student's strength. Students, especially from poor families, preferred to be students of this college and were proud of being the alumni.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>12</td> <td>11</td> <td>10</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>5</td> <td>5</td> <td>5</td> <td>4</td> </tr> </tbody> </table> <p>Remark : Excluded programs on soft skill & yoga.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	12	12	11	10	6	2019-20	2018-19	2017-18	2016-17	2015-16	5	5	5	5	4
2019-20	2018-19	2017-18	2016-17	2015-16																	
12	12	11	10	6																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
5	5	5	5	4																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>312</td> <td>319</td> <td>286</td> <td>262</td> <td>162</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>122</td> <td>124</td> <td>120</td> <td>125</td> <td>115</td> </tr> </tbody> </table> <p>Remark : Edited based on metric 1.2.2</p>	2019-20	2018-19	2017-18	2016-17	2015-16	312	319	286	262	162	2019-20	2018-19	2017-18	2016-17	2015-16	122	124	120	125	115
2019-20	2018-19	2017-18	2016-17	2015-16																	
312	319	286	262	162																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
122	124	120	125	115																	

1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <tr> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> </tr> <tr> <td>14</td> <td>10</td> <td>10</td> <td>10</td> <td>10</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <tr> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> </tr> <tr> <td>13</td> <td>10</td> <td>10</td> <td>10</td> <td>10</td> </tr> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	14	10	10	10	10	2019-20	2018-19	2017-18	2016-17	2015-16	13	10	10	10	10
2019-20	2018-19	2017-18	2016-17	2015-16																	
14	10	10	10	10																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
13	10	10	10	10																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 629</p> <p>Answer after DVV Verification: 577</p> <p>Remark : Edited based on HEI clarification.</p>																				
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p>1) Students</p> <p>2) Teachers</p> <p>3) Employers</p> <p>4) Alumni</p> <p>Answer before DVV Verification : A. All of the above</p> <p>Answer After DVV Verification: A. All of the above</p>																				
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected 																				

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website
 Answer After DVV Verification: C. Feedback collected and analysed
 Remark : As per document provided by HEI, option 3 i.e Feedback collected and analysed is considered.

2.1.1 Average Enrolment percentage (Average of last five years)

2.1.1.1. Number of students admitted year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
709	677	792	799	787

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
320	269	390	346	363

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1080	1080	1080	1080	1080

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
360	360	390	360	363

Remark : Based on the supporting document provided by HEI , considered FY students of the 3 programs for the metric 2.1.1.1 Eventhough the sanctioned no. of students is 360 for all the years, HEI has enrolled more students during 2017-18 & 2015-16.

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
361	355	392	360	384

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

180	180	180	180	180
-----	-----	-----	-----	-----

Remark : No. reserved category students enrolled, restricted to EP 2.2

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

2.3.3.1. Number of mentors

Answer before DVV Verification : 23

Answer after DVV Verification: 22

Remark : HEI has included one non full time teacher as mentor. Considered only full time teachers as mentors.

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	3	4	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
7	7	3	4	3

Remark : Edited based on the certified document of Principal & considering only full time teachers in the 2019-20

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 116

Answer after DVV Verification: 97

Remark : considered the experience of full time teachers only excluding librarian & physical education director

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0.10	0	0	0.70	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.10	0	0	0	0.70

3.1.3 **Number of Seminars/conferences/workshops conducted by the institution during the last five years**

3.1.3.1. **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	2	3	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	2	2	3

3.2.1 **Number of papers published per teacher in the Journals notified on UGC website during the last five years**

3.2.1.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
11	9	11	8	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	3	1	1	1

Remark : Considered only research papers published in journals listed SCOPUS, Springer, ScienceDirect, UGC CARE.

3.3.2 **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
6	6	5	4	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : HEI OPTED OUT METRIC

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

3.3.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
27	24	24	23	25

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
7	7	7	4	7

Remark : Excluded day celebrations, lectures, cultural activities, workshops & programs conducted for the students of the College.

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1001	1635	1786	976	1694

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
68	90	70	50	62

Remark : Edited based on metric 3.3.3.

3.4.1 **The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

3.4.1.1. **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	1	1	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	0	0

Remark : Excluded collaborations without valid documents.

3.4.2 **Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

3.4.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	3	2	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : No valid supporting documents of MoU signed by both the parties are provided.

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 10
Answer after DVV Verification: 5

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
21.1	2.93	12.23	7.21	8.43

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Expenditure on infrastructure augmentation not reflected in the income and expenditure account of the college.

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2.97	1.30	2.26	0.59	0.91

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2.97	1.30	2.26	0.59	0.91

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 141
Answer after DVV Verification: 143

Remark : Edited based on HEI clarification.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in

Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
41.54	34.71	33.9	29.47	34.68

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1.73	1.74	1.71	0.28	4.51

Remark : Edited based on the audited Inc & Exp statement considering the expenditure for academic/physical infrastructure maintenance.

5.1.1 Average percentage of students benefitted by scholarships and freeships provided by the Government during last five years

5.1.1.1. Number of students benefitted by scholarships and freeships provided by the Government year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
546	502	456	508	657

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
542	502	456	508	656

Remark : Edited based on HEI Clarification. Since students list not provided might have repetition.

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
412	469	223	117	375

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
75	75	75	75	75

Remark : Edited based on HEI clarification.

5.1.5 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progressing to higher education.**

Answer before DVV Verification : 103

Answer after DVV Verification: 102

Remark : Edited based on HEI clarification.

7.1.4 **Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: A. Any 4 or all of the above

Remark : Edited based on HEI clarification.

7.1.5 **Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : Any 4 or All of the above

	Answer After DVV Verification: Any 4 or All of the above
7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: C. 2 of the above Remark : Edited based on HEI clarification.</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>

2.Extended Profile Deviations

ID	Extended Questions										
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>135</td> <td>107</td> <td>107</td> <td>107</td> <td>107</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p>	2019-20	2018-19	2017-18	2016-17	2015-16	135	107	107	107	107
2019-20	2018-19	2017-18	2016-17	2015-16							
135	107	107	107	107							

2019-20	2018-19	2017-18	2016-17	2015-16
135	108	108	108	108

2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
540	540	540	540	540

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
180	180	180	180	180

2.3 Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
147	78	52	76	47

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
190	188	164	232	148

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
27	27	24	23	27

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
23	23	23	23	23

4.1 Total number of classrooms and seminar halls

Answer before DVV Verification : 10

Answer after DVV Verification : 10

4.2 Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

Self Study Report of PRAVARA RURAL EDUCATION SOCIETY'S ARTS, COMMERCE, SCIENCE AND
COMPUTER SCIENCE COLLEGE, ASHWI KD.

62.64	37.64	46.14	36.68	43.12
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Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
35.23	29.13	33.86	26.17	20.63

4.3

Number of Computers

Answer before DVV Verification : 62

Answer after DVV Verification : 62

NAAC